

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**April 26, 2022 6:00 pm**  
**Council Chambers**

A. ADOPTION OF AGENDA

B. DELEGATIONS

- a. Closed Session: 6:15 pm – 6:45 pm Development Proposal – FOIP Sec. 16

C. MINUTES/NOTES

- 1. Joint Council Notes
  - March 30, 2022
- 2. Committee Meeting Minutes
  - April 12, 2022
- 3. Council Meeting Minutes
  - April 12, 2022

D. BUSINESS ARISING FROM THE MINUTES

- a. HALO Air Ambulance

E. UNFINISHED BUSINESS

- a. Rural Renewal Stream - Community Designation

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

- 1. Councillor Tony Bruder – Division 1
- 2. Reeve Rick Lemire – Division 2
- 3. Councillor Dave Cox – Division 3
- 4. Councillor Harold Hollingshead - Division 4
- 5. Councillor John MacGarva – Division 5
  - Crowsnest Pincher Creek Landfill Minutes – March 2022

G. ADMINISTRATION REPORTS

- 1. Operations
  - a) Operations Report
    - Report from Public Works dated April 21, 2022
    - Public Works Call Log
  - b) Capital Adjustment - Bridge File #7743 Local Road over Gladstone Creek
    - Report from Operations, dated April 21, 2022
- 2. Finance
- 3. Planning and Community Services
  - a) Bylaw 1334-22 – Land Use Bylaw (Twin Butte)
    - Presented for 2<sup>nd</sup> and 3<sup>rd</sup> Reading
- 4. Municipal
  - a) Chief Administrative Officer Report
    - Report from CAO, dated April 21, 2022

H. POLICY REVIEW

I. CORRESPONDENCE

- 1. For Action
  - a) Hollywood Gala Donation Request
    - Request letter from St. Michaels School

- b) Curling Club Steering Committee Meeting
  - Request for dates from the Town of Pincher Creek
- c) Program Announcement - 2022 Communities in Bloom (CiB) Participation
- d) APWA National Public Works Week – May 12-21, 2022
  - Sample Proclamation

2. For Information

- a) Crestview Lodge/Pincher Creek Foundation 2022 Audit Report
- b) World Ocean Day, June 8th - Motion for Ocean Protection
- c) 2022 Southern Alberta Regional Events

J. NEW BUSINESS

K. CLOSED MEETING SESSION

- a. Castle Mountain Resort Investment – FOIP Sec. 17

L. ADJOURNMENT



## JOINT COUNCIL MEETING

**Town of Pincher Creek & Municipal District of Pincher Creek #9**  
**Held on Wednesday March 30, 2022**  
**Town Gym**  
**Commencing at 12:00 p.m.**

### IN ATTENDANCE:

#### **Town of Pincher Creek –**

Councillors: M. Barber, D. Green, S. Nodge, W. Oliver, B. Wright, and W. Elliott  
 Staff: CAO Laurie Wilgosh, and Kristie Green – Executive Assistant

#### **Municipal District of Pincher Creek #9 –** Reeve Rick Lemire, Deputy Reeve Tony Bruder

Councillors: David Cox, Harold Hollingshead, John MacGarva  
 Staff: CAO Troy MacCulloch, and Executive Assistant Tara Cryderman

### 1. **CALL TO ORDER**

Deputy Mayor Barber called the meeting to order at 1:00 p.m.

### 2. **AGENDA APPROVAL**

#### **ELLIOTT:**

That Council for the Town of Pincher Creek approves the March 30, 2022 Joint Council Meeting agenda as presented.

**CARRIED 22-155**

### 3. **NEW BUSINESS**

#### 3.1 **ICF Slide deck - how we got to here** **CAO Wilgosh**

#### 3.2 **ICF 2022 and into the future - the process** **CAO MacCulloch**

#### 3.3 **ICF Discussion and Q&A with Council**

*Deputy Mayor Barber called a recess at 2:00 pm*

*Deputy Mayor Barber called the meeting back to order at 2:10 pm*

- 4. **Delegation**  
**4.1 Curling/Golf Steering Committee Presentation- Gary Cleland**  
 Gary came and presented the update on where the curling/golf committee is with the new facility.

*Deputy Mayor Barber called a recess at 3:25 pm*

*Deputy Mayor Barber called the meeting back to order at 3:31 pm*

- 5. **Roundtable**

- 6. **ADJOURNMENT**  
**HOLLINGHEAD:**  
 That this Joint Council Meeting on March 30, 2021 is hereby adjourned at 3:51 pm.  
**CARRIED 22-156**

\_\_\_\_\_  
MAYOR, D. Anderberg

\_\_\_\_\_  
CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 25<sup>th</sup> DAY OF APRIL 2022**

**S E A L**

MINUTES  
REGULA COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, April 12, 2022 3:00 pm  
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead and John MacGarva.

Staff: CAO Troy MacCulloch, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 3:00 pm.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for Council Committee Meeting on April 12, 2022 be approved as presented.

Carried

2. Delegations

Darren Adamson with AVAIL attended the meeting at this time to discuss and present the MD of Pincher Creek 2022 audited financial statements. Darren's presentation is attached to and forming part of these minutes.

Councillor Tony Bruder

Moved that the audited financial statements from AVAIL be moved to the afternoon Council meeting for official approval.

Carried

Darren Adamson left the meeting at this time, the time being 3:38 pm.

3. Trade Show – April 29 and 30, 2022

The following schedule was decided for the upcoming Trade Show:

Friday April 29, 2022

Councillor MacGarva

3-8

Reeve Lemire

3-6

Councillor Bruder

6-8

Saturday April 30, 2022

Councillor Cox

10-4

Councillor Hollingshead

10-4

4. Draft Bylaw 1336-22 (Tax Rate Bylaw)

Draft Bylaw 1336-22 (Tax Rate Bylaw) was discussed, as well as procedure for giving a Bylaw 3 readings in a single session. The Tax Rate Bylaw will be moved to the afternoon Council meeting for approval.

4. Closed Session

Councillor Dave Cox

Moved that Council move into closed session to discuss the following, the time being 4:20 pm:

- a. 2022 Dust Control Policy – Policy C-PW-009 Schedule A – FOIP Sec. 17

Carried

Councillor Tony Bruder

Moved that Council move out of closed session, the time being 5:07 pm.

Carried

6. Round Table

CAO Troy MacCulloch discussed the Rural Renewal Program, Council was provided information on the program to review and see if it could be beneficial to the municipality.

5. Adjournment

Councillor Harold Hollingshead

Moved that the Committee Meeting adjourn, the time being 5:15 pm.

Carried

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**APRIL 12, 2022**

9531

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 12, 2022, at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

**STAFF** CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Public Works Superintendent Eric Blanchard and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Dave Cox 22/130

Moved that the Council Agenda for April 12, 2022 be amended to include:

Delegations:

- Ca David Friesen – Moved to beginning of meeting

Finance:

- H2a 2022 Tax Rate Bylaw (Bylaw 1336-22)
- H2b AVAIL 2022 Audited Financial Statements

And that the agenda be approved as amended.

Carried

**C. DELEGATIONS**

a) David Friesen

The MD is very proud of David's service to the RCMP and are grateful that him and others after him, continued to pursue justice for those that suffered in silence and in so many ways were dehumanized. Thank you Mr. Friesen for being a trailblazer yourself, and may the efforts of the Truth and Reconciliation Commission truly bring us to a place where the cycle can finally be broken and trust can begin anew. His was one of the first steps to take us from where we were to where we stand today and will not be forgotten. We have moved from "takers of children" to "Helping People Build" because of individuals such as yourself. With our thanks and appreciation, the MD presented Mr. Friesen a certificate of appreciation.

David Friesen left the meeting at this time, the time being 6:07 pm.

**B. PUBLIC HEARING – 1334-22 (Land Use Bylaw Redesignation)**

a) Bylaw 1334-22 (Land Use Bylaw Redesignation)

In order to receive public input on proposed Bylaw No. 1334-22, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, April 12, 2022.

1. Call Public Hearing to Order

Councillor Tony Bruder recessed the Council meeting and called the Public Hearing to Order, the time being 6:08 pm.

2. Advertising requirement

Reeve Rick Lemire stated that this Public Hearing had been advertised in accordance with Section 606 of the Municipal Government Act. This Public Hearing was advertised in the Shootin the Breeze and Pincher Creek Echo on March 23, 2022 and March 30, 2022, as well as the MD website and MD Social Media pages.

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 12, 2022

3. Purpose of the hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1334-22.

MD Planning Advisor, Gavin Scott, gave an overview of Bylaw 1334-22.

The purpose of Bylaw No. 1334-22 is to amend Bylaw No. 1289-18, being the Land Use Bylaw, by changing the land use designation of lands legally described as a Portion of NW4 4-29 W4M containing the southerly 400 feet of the westerly 330 feet, which lies to the east of the widening of the No. 6 Highway, on Plan 3293HX from "Hamlet Single-Detached Residential 2 - HR-2" to "Hamlet Commercial -HC"

This is to allow for the potential development of a commercial storage facility on the said lands.

4. Presentations:

VERBAL:

Councillor Tony Bruder stated that he had six phone calls from concerned residents in the Twin Butte area. Concerns were related to soil conditions, potential for water issues, as well as unsightliness for the development.

Developer, Jaime Hansen, attended the meeting via conference call and discussed with Council his plans for a potential development in this area. He currently owns three other mini storages and has for the past 15 years. He is willing to work with residents to ensure their concerns are addressed and plans to phase in built this development based on what the market dictates. His main reason for choosing this area was based on Pincher Creek not having any available mini storage.

Reeve Rick Lemire asked if anyone else in the audience wished to make a statement, no one else wanted to speak.

WRITTEN:

Reeve Rick Lemire asked if any written submission had been received, three written submissions were received and are attached to, and forming part of these minutes.

5. Closing Comments

Reeve Rick Lemire asked if Council has any further questions, there were no further questions.

6. Adjournment from Public Hearing

Councillor John MacGarva closed the Public Hearing, and reopened the Council meeting, the time being 6:27 pm.

C. DELEGATIONS

b) HALO Air Ambulance

CAO Paul Carolan with HALO attended the meeting at this time to discuss with Council how HALO Air Ambulance is funded, and where it mainly serves.

Paul Carolan left the meeting at this time, the time being 6:53 pm.

D. MINUTES

1. Committee Meeting Minutes - March 22, 2022

Councillor Tony Bruder

22/131

Moved that the Committee Meeting Minutes of March 22, 2022 be approved as presented.



Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 12, 2022

Carried

2. Council Meeting Minutes - March 22, 2022

Councillor Harold Hollingshead 22/132

Moved that the Council Meeting Minutes of March 22, 2022 be approved as presented.

Carried

E. BUSINESS ARISING FROM THE MINUTES

F. UNFINISHED BUSINESS

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
  - a) Joint meeting with Town
  - b) Curling Rink Fundraiser
  - c) Multiple calls regarding potential rezoning
2. Reeve Rick Lemire – Division 2
  - a) Mayors and Reeves meeting
  - b) Alberta Southwest meeting
  - c) Joint meeting with Town
3. Councillor Dave Cox– Division 3
  - a) Castle Mountain Community Association Meeting
  - b) Joint meeting with Town
  - c) Chinook Arch Library meeting
4. Councillor Harold Hollingshead - Division 4
  - a) Joint meeting with Town
  - b) Irrigation District meeting
  - c) Emergency Services meeting
5. Councillor John MacGarva – Division 5
  - a) Lundbreck Citizens Council meeting
  - b) Crowsnest/Pincher Creek Landfill Association meeting
  - c) Joint meeting with Town
  - d) Highway 3 Twinning Development Association meeting
  - e) Joint Health and Safety meeting

Councillor John MacGarva 22/133

Moved to accept the Committee Reports and information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor John MacGarva 22/134

Moved that Council receive the Operations report, which includes the call log, and the letter regarding snow plow services, for the period March 23, 2022 to April 12, 2022 as information;

AND THAT a letter be sent to the resident with concerns on snow plowing services in the MD.

Carried

b) Water Services Capital Clean Up – Standpipes

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 12, 2022

Councillor Tony Bruder 22/135

Moved that Council approve \$296,500 in 2022 funds for the capital purchase for the Pincher Creek Standpipe, for a total project cost of \$324,000;

AND THAT Council approve \$113,000 in 2022 funds for the capital purchase for the Beaver Mines Standpipe, for a total project cost of \$356,000;

AND THAT Council approve \$6,000 in funds for the capital purchase for the Cowley Standpipe; and further;

AND FINALLY THAT The Council approve the funding of these capital items through the water and wastewater reserve.

Carried

c) 2022 Q1 Occupational Health and Safety Statistics

Councillor John MacGarva 22/136

Moved that the 2022 Q1 Occupational Health and Safety Statistics be received as information.

Carried

## 2. Finance

a) 2022 Tax Rate Bylaw (Bylaw 1336-22)

Councillor Dave Cox 22/137

Moved that Council give Bylaw 1336-22, being the Bylaw for the 2022 Tax Rates, first reading.

Carried

Councillor Tony Bruder 22/138

Moved that Council give Bylaw 1336-22 second reading.

Carried

Councillor Dave Cox 22/139

Moved that Bylaw 1336-22 be presented for third reading.

Carried Unanimously

Councillor John MacGarva 22/140

Moved that Council give Bylaw 1336-22 third and final reading.

Carried

b) AVAIL 2022 Audited Financial Statements

Councillor John MacGarva 22/141

Moved that the 2022 Audited Financial Statements be approved as presented.

Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 12, 2022

3. Development and Community Services

a) Bylaw 1311-21 – Road Closure

Councillor Dave Cox 22/142

Moved that Council give second reading to Bylaw 1311-21, being the Bylaw to close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation:

EXTRA ROAD AREA 'A', PLAN  
 CONTAINING 0.164 HECTARES (0.41 ACRES) MORE OR LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS,

Carried

Councillor Harold Hollingshead 22/143

Moved that Council give third reading to Bylaw 1311-21.

Carried

b) Land Use Bylaw Amendment 1335-22 (Garden Suites)

Councillor Harold Hollingshead 22/144

Moved that Council give first reading to Bylaw 1335-22, being the Bylaw to amend Land Use Bylaw 1289-18 to allow Garden Suites to be added to the Hamlet Transitional/ Agriculture - HTA and the Wind Farm Industrial - WFI land use districts;

AND THAT the required public hearing be scheduled for May 10, 2022 at 6:00pm.

Carried

c) Road Closure Resolution SW 35-5-29 W4M

Councillor Tony Bruder 22/145

Moved that Council of the Municipal District of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation:

SW 35-5-29 W4M  
 ALL THAT PORTION OF ROAD PLAN 558BM  
 CONTAINING 0.911 HECTARES (2.25 ACRES) MORE OR LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS  
 To be placed back in Certificate of Title No.: 981 248 858 + 1

Carried

d) AES Report – April 2022

Councillor John MacGarva 22/146

Moved that the AES Report for April 2022 be received as information.

Carried

4. Municipal

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 12, 2022

a) Chief Administrative Officer Report

Councillor John MacGarva 22/147

Moved that Council receive for information, the Chief Administrative Officer's report for the period of March 23, 2022 to April 12, 2022.

Carried

b) Community Safety Net Sponsorship

Councillor Harold Hollingshead 22/148

Moved that Council support the Community Safety Net by becoming a sponsoring partner in the amount of \$78.75, to be taken from account 2-75-0-770-2765.

Carried

c) Appointments to Committees

Councillor Tony Bruder 22/149

Moved that Council appoint the following:

- Police Advisory Committee
  - Councillor Harold Hollingshead
- Recreation Advisory Committee
  - To be advertised
- Airport Advisory Committee
  - Leo Reedyk and Gordon Bertorelli
- Agricultural Service Board
  - Martin Puch, Frank Welsch, David Robbins and Anna Welsch
- Pincher Creek Library Board
  - Blanche Lemire, Sandra Baker and Mike Barkwith
- Municipal Planning Commission
  - Jim Welsch and Jeff Hammond

d) Municipal Climate Change Action Center

Councillor Dave Cox 22/150

Moved that Council agree to fund, up to a maximum of \$15,000, the MCCAC position for the 2nd term, with said funds coming from the tax rate stabilization reserve.

Carried

H. POLICY REVIEW

I. CORRESPONDENCE

1. For Action

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 12, 2022

a) Call to Action to the Government of Alberta - Request from National Police Federation

Councillor Dave Cox 22/151

Moved that Council draft a letter in support of the Call to Action to the Government of Alberta.

Motion Defeated

b) Canada Day Fireworks Celebration Request

Councillor John MacGarva 22/152

Moved that Council support the Town of Pincher Creek's request for \$5000 towards the Canada Day Fireworks Celebration, with the amount to come from the tax rate stabilization account,

AND THAT this amount be added as a budget item for 2023 and 2024.

Carried

2. For Information

Councillor John MacGarva 22/153

Moved that the following be received as information:

- a) Real Property Rights Public Meetings Across Alberta
  - Fort Macleod April 12, 2022 7pm to 9pm
- b) Community Leaders Camp
  - April 25 to 28, 2022
- c) ACP Grant for Village of Cowley – Regional Infrastructure Master Plan
  - Letter from Municipal Affairs dated March 25, 2022
- d) Thank you Cards
  - Oldman Watershed Council
  - Fishburn Community Group
- e) Pincher Creek Community Hall Annual General Meeting
  - Annual General Meeting Invitation for April 18, 2022
  - 50th Birthday Invitation May 25, 2022

Carried

K. NEW BUSINESS

Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Public Works Superintendent Eric Blanchard and Executive Assistant Jessica McClelland, left the meeting at this time, the time being 9:00 pm.

L. CLOSED SESSION

Councillor John MacGarva 22/154

Moved that Council move into closed session to discuss the following, the time being 9:06 pm:

- a) Code of Conduct – FOIP Sec. 17

Carried

Councillor Harold Hollingshead left the meeting at this time, the time being 9:45 pm.

Councillor Dave Cox 22/155

Moved that Council open the meeting to the public, the time being 10:17 pm.

Carried

Minutes  
Council Meeting  
Municipal District of Pincher Creek No. 9  
April 12, 2022

M. ADJOURNMENT

Councillor John MacGarva 22/156

Moved that Council adjourn the meeting, the time being 10:18 pm.

Carried

---

REEVE

---

CHIEF ADMINISTRATIVE OFFICER

## Submission No. 1

**From:** [Phil Rickard](#)  
**To:** [Roland Milligan](#)  
**Cc:** [Tony Bruder](#)  
**Subject:** Twin Butte Rezoning  
**Date:** April 6, 2022 11:29:59 AM

---

Hello Roland, In regards to the proposed amendment of the land use bylaw my comments are as follows;

1. The location adjacent to my property would create a huge snow problem as I already have issues accessing my storage shed in winter. With the building location the snow would build up as it would have no place to go.
2. Site plan indicates that the storage area would require the removal of pretty well every tree on this property which is not in line with the MD pledge to "preserving our natural environment".
3. This imposing 500 ft. long 16-20 ft. high structure surrounded by a chain link fence topped with barb wire is not conducive to a rural residential neighbourhood and would be an eyesore.
4. Unclear as to the hours of operation but noise is a potential issue.
5. I keep my property maintained due to fire hazards. Storage of vehicles along with an unknown amount of fuel gives me concern.
6. I am concerned that such an operation would negatively impact my property value.
7. Storage of possible high-end items may attract a criminal element to the neighbourhood and area. Fences and locks only keep honest people out.
8. This business would have little or no value for local residents as acreage owners generally have their own storage accommodations.

Please forward my concerns to council and administration on April 12.

Regards

Phil Rickard

Sent from [Mail](#) for Windows 10

**From:** [Tony Bruder](#)  
**To:** [Roland Milligan](#)  
**Cc:** [REDACTED]  
**Subject:** FW: Twin Butte  
**Date:** April 9, 2022 4:35:22 PM

---

Hi Roland.

I am forwarding this email from Missy Primrose regarding the planned development in Twin Butte.

Tony

---

**From:** missyprimrose [REDACTED]  
**Sent:** April 8, 2022 6:06 PM  
**To:** Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>  
**Subject:** Twin Butte

We are writing regarding the proposal for a storage facility in Twin Butte. It will neither be esthetically pleasing, nor contribute to the community or the m.d. It will also negatively impact the Twin Butte residents. Please don't allow it. Henry and Missy Primrose, Box 537, Twin Butte.

Sent from my Bell Samsung device over Canada's largest network.



**From:** MDInfo  
**To:** Roland Milligan  
**Subject:** FW: Rezoning at Twin Butte  
**Date:** April 11, 2022 9:09:29 AM

---

**From:** Jan Frith [REDACTED]  
**Sent:** April 8, 2022 5:25 PM  
**To:** MDInfo <MDInfo@mdpincercreek.ab.ca>  
**Subject:** Rezoning at Twin Butte

April 8, 2022  
Twin Butte, AB

TO:  
Reeve Hammond and councillors of Pincher Creek #9

Dear sirs

It is with dismay that I inadvertently discovered the approved application of rezoning property in Twin Butte from residential to commercial for the purpose of erecting a storage unit there.

Besides the negative visual impact that this would have on the Hamlet, the economic impact on the neighbouring private dwellings and land holders (devaluation) would be significant, and would operate as a thin edge of the wedge to create the worst kind of commercial development along highway 6. Think the "Burmis Corridor" and the Banff-Canmore chock a block development.

We have all seen the storage units along Highway 6 and the Blue Trail - ugly, chain linked fences. Would you like have this next to your home? We in Twin Butte are a close community and this is a totally unacceptable development, sanctioned by our elected Council - to what end? It is certainly not in the best interests of your electorate and rate payers in Division 1. Please reconsider.

Yours truly,

Janet M Frith



# HALO AIR AMBULANCE

A CAUSE WORTHY OF YOUR SUPPORT



- HALO is a creative and innovative program that believes in deeply rooted community partnerships and responsible financial fitness.
  - Governed by a highly-skilled, dedicated, and passionate volunteer Board of Directors
  - Highly efficient program delivery, driving over 90% of all funds raised directly to helicopter operations
  - HALO receives very little financial (variable) support from the Government of Alberta – less than 6%

# About Us

HALO Air Ambulance is a non-profit helicopter air ambulance rescue program dedicated to serving Southern Alberta. Relying almost exclusively on the kindness and generosity of community-minded individuals, responsible business & corporate partners and regional & municipal governments, HALO has been *in flight for your life* since 2007.



- HALO Air Ambulance
  - Helicopter Air Ambulance – AHS EMS
  - Law Enforcement Support
  - Fire Department Support
  - Search and Rescue
  - Disaster Emergency Response
  - Community Outreach and Training

# Grassroots

HALO Air Ambulance is the result of good people seeing a need, and doing what needs to be done. Since our inception our Program has been driven by passionate individuals who believe we deserve the same access to services as the rest of Alberta.

By Community. For Community.



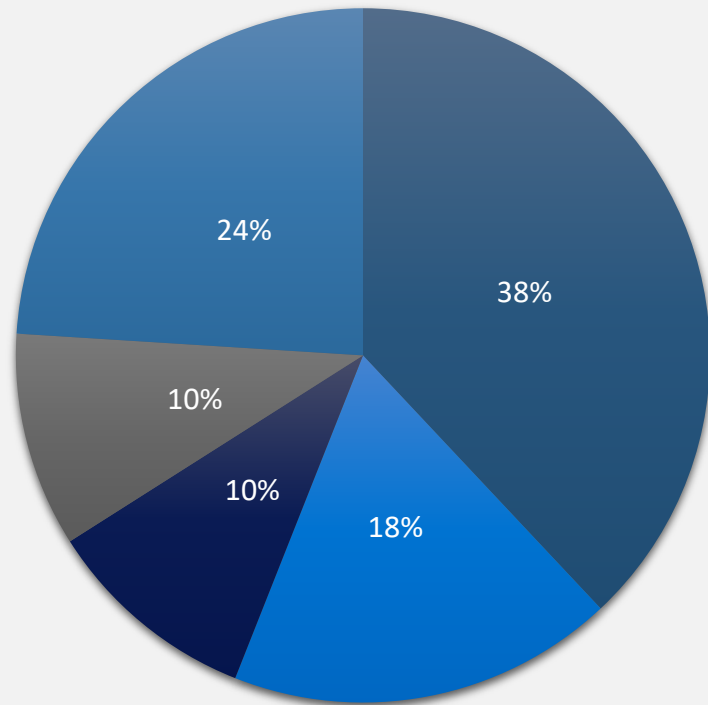
# Dedicated Operational Model

- HALO Air Ambulance
  - Flight and Support Crews are on-duty at all times during operational windows (up to 14-hours a day)
  - Aircraft; HALO-1 is housed in a hangar to protect the aircraft when not in flight
  - Much like a fire department, the largest budget expense is the availability of the aircraft and crew
  - Missions represent less than 20% of our annual operations expenses
  - Expanding to night (dark) operations in 2022.

HALO, in consultation with key stakeholders, provides a dedicated helicopter air ambulance operational model. Aircraft, flight crews, ground crews, and flight engineers are on-duty and able to accept a mission on a moment's notice.

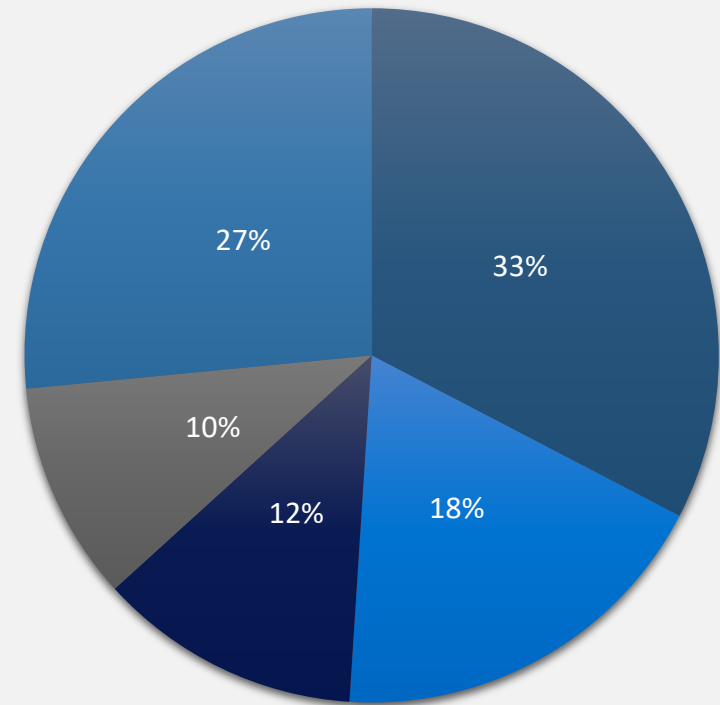
# Mission Distribution: By Municipality

2020



■ Cypress County   ■ County of Forty Mile   ■ MD of Taber  
■ County of Newell   ■ Other

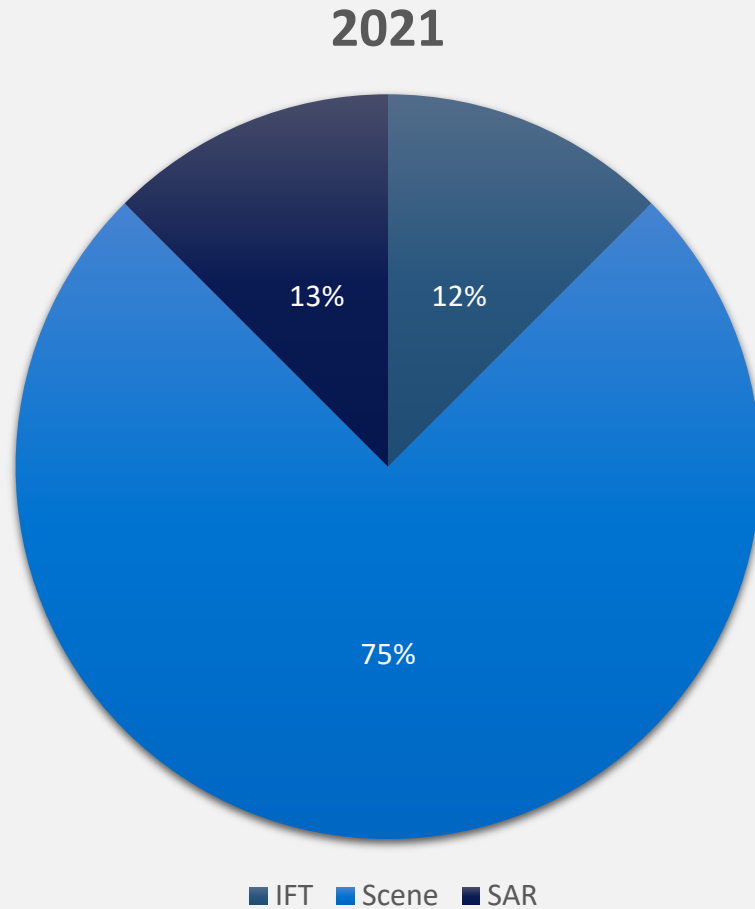
2021



■ Cypress County   ■ County of Forty Mile   ■ MD of Taber  
■ County of Newell   ■ Other

# Mission Distribution: By Mission Profile

## 2021 Statistics



# MD of Pincher Creek

## HALO Country

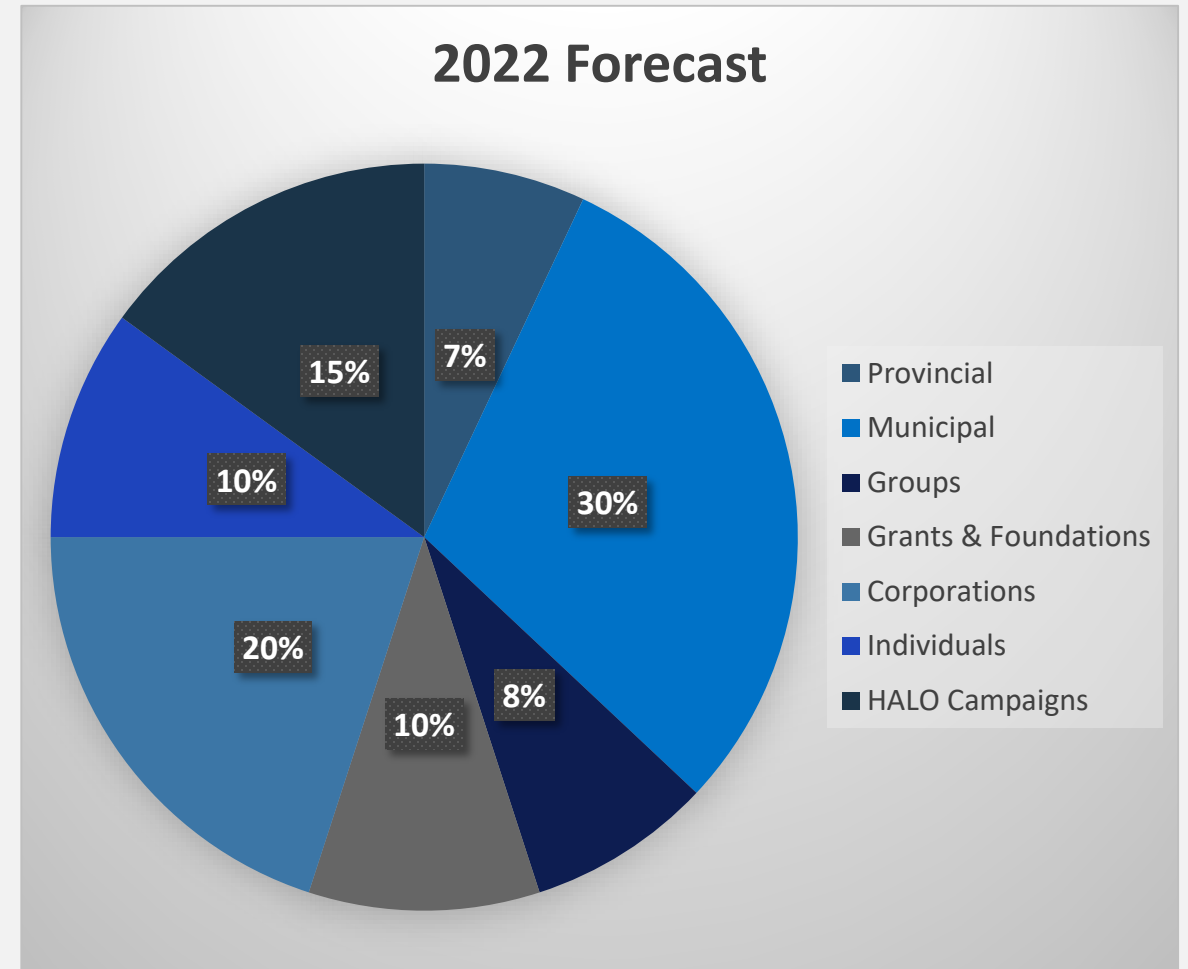
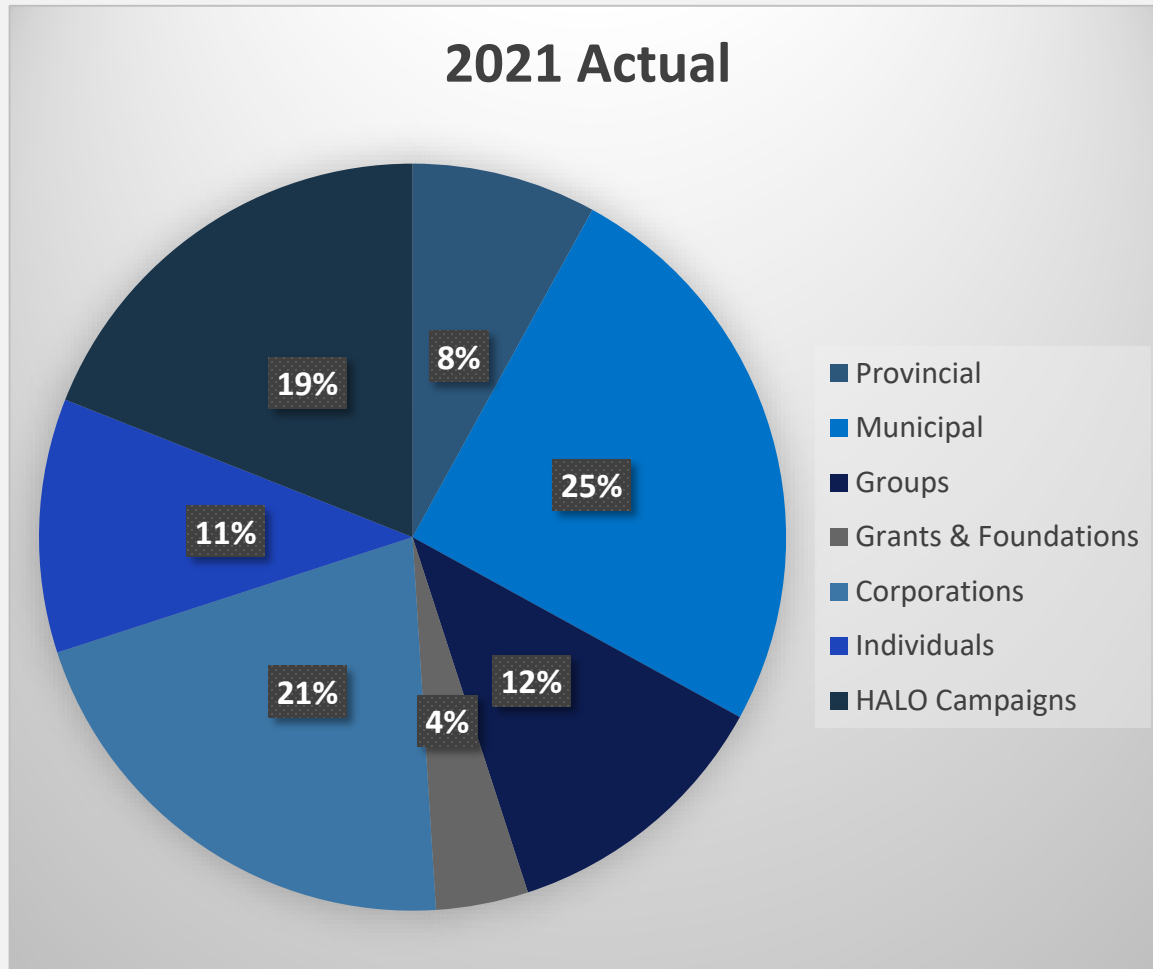
- Approximately 75% within HALO's 60-minute flight range.
- 100% within HALO's 75-minute flight range\*.
- Lundbreck Falls and Castle Provincial Park within HALO's 65-minute flight range.





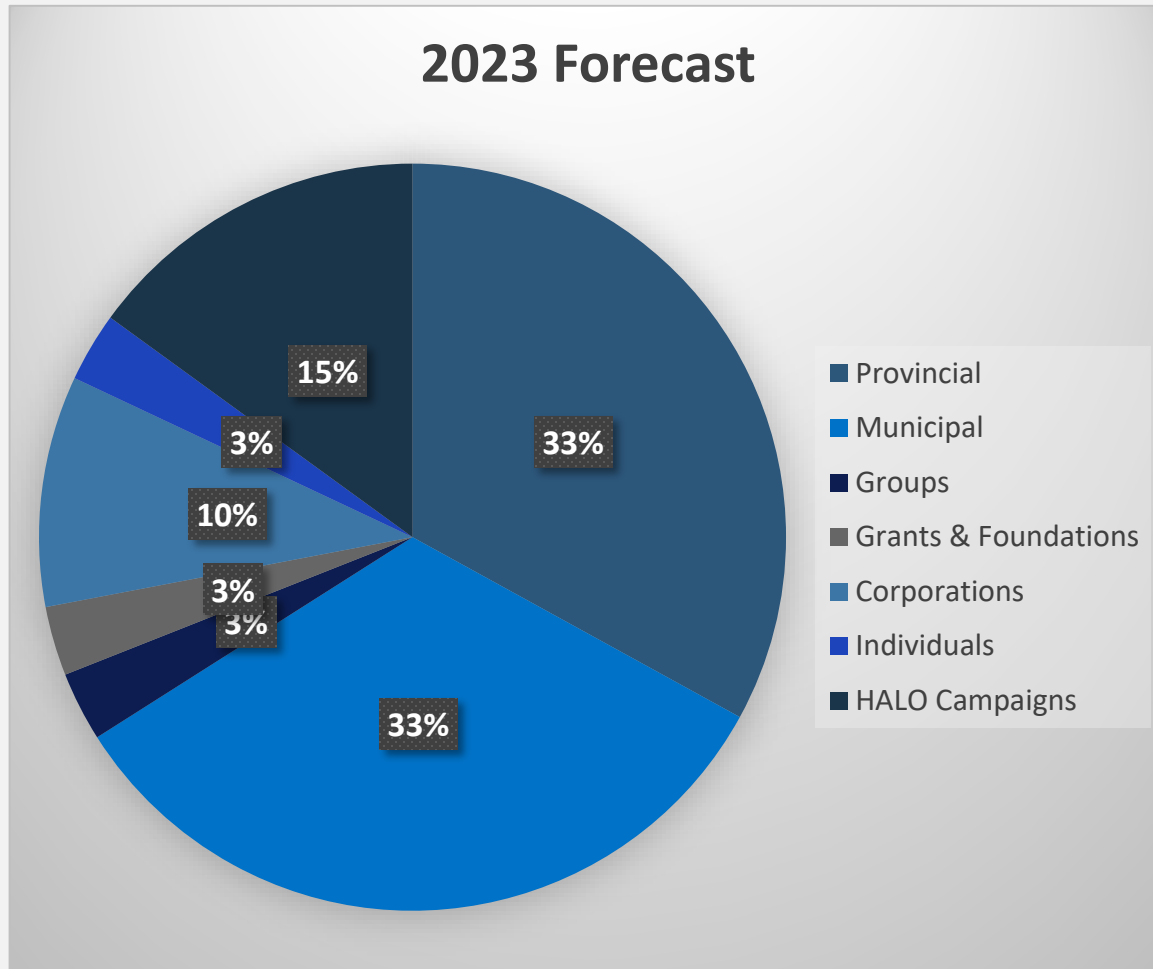
# Fund Development

## Source



# Fund Development

## Source





# Summary

HALO is dedicated  
to serving  
Southern Alberta

- HALO is the only air ambulance helicopter dedicated to serving Southern Alberta.
  - Having HALO-1 located regionally provides the most efficient flight times when transporting critically ill or injured patients that require a Level I Trauma Center.
  - Our partnership with Alberta Health Services EMS provides highly trained Advanced Life Support Air Medical Crew ACP Paramedics on all flights.

# THANK YOU

Paul Carolan 

403.952.0153 

paul.carolan@haloairambulance.com 

www.haloairambulance.com 

# Alberta Advantage Immigration Program (AAIP)

## Rural Renewal Stream (RRS) Fact Sheet

---

### What is the Alberta Advantage Immigration Program?

The Alberta Advantage Immigration Program (AAIP) is an economic immigration program that nominates individuals for permanent residence in Alberta. The AAIP has different streams for both foreign nationals who are living and working in Alberta as well as entrepreneurs wanting to establish or purchase a business in Alberta. AAIP nominees must have the skills and abilities to fill labour shortages or contribute to the economy through the ownership and operation of an Alberta business.

Both the Government of Alberta and the federal government administer the program. If an individual is nominated through the AAIP, they may apply for permanent residence status together with their spouse or common-law partner and dependent children. Program nominees must also meet medical, criminal and security federal checks to be eligible for permanent residency.

Immigration, Refugees and Citizenship Canada (IRCC) makes the final decisions on all permanent residence applications.

What makes the Rural Renewal Stream unique is that it is “community driven”. To ensure success in your community, economic development groups, employers and community organizations will work together to achieve community designation to meet the labour force and economic needs of the community.

### How the Rural Renewal Stream Works

Rural Alberta communities express interest in the Rural Renewal Stream (communities within an economic region can partner to apply).



Communities that meet the mandatory criteria submit their application for community designation.



The community partnership works to attract and recruit foreign nationals.



Employer provides a job offer to the successful foreign national and the community partnership ensures the candidate meets the streams criteria. An endorsement letter is provided to the foreign national.



Endorsed foreign national submits application to the Alberta Advantage Immigration Program (AAIP).



AAIP issues nomination for Permanent Residency



Foreign national applies to Immigration Refugees and Citizenship Canada for Permanent Residency.



Designated Community supports newcomers to settle permanently and be successful in the community

## Mandatory Requirements for Community Designation

- Rural communities with a population less than 100,000.
  - Rural communities in the same economic region may form a partnership to submit an application.
  - Census 2016 figure will be the reference year for the population count.
  - Communities must fall outside of the Calgary and Edmonton Census Metropolitan Area.
- Community has an organization/entity whose primary function is economic development for the community that will serve as the community designation lead and coordinator for the Rural Renewal Stream.
- Community has an Economic Development Plan.
- Community has support letters from town/municipality council(s).
- Community has support letter from a settlement providing organization (does not need to be local) that will be collaborating with the community to identify and plan for settlement needs for successful integration into the community.

## Next Steps

For more information on the Rural Renewal Stream and Community Designation, please connect with your regional Workforce Consultant, visit [Rural Renewal Stream](#), or email the Rural Renewal Stream mailbox at [ruralrenewal@gov.ab.ca](mailto:ruralrenewal@gov.ab.ca)

If your Community is not quite ready for Community Designation, please connect with your regional Workforce Consultant for information on additional programs and services, [grants to build community capacity for newcomer integration](#), and [Workforce Partnerships](#).

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION**  
**MINUTES**  
**March 23, 2022**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:55 am  
Wednesday March 23, 2022 at the Cowley Community Hall.

Present: John MacGarva, Municipal District of Pincher Creek #9  
Dean Ward, Municipality of Crowsnest Pass  
Dave Filipuzzi, Municipality of Crowsnest Pass  
Doreen Glavin, Municipality of Crowsnest Pass  
Mark Barber, Town of Pincher Creek  
Dave Slingerland, Village of Cowley  
Dean Bennett, Landfill Manager  
Jean Waldner, Landfill Office Supervisor  
Barb Burnett, Mayor Village of Cowley (Guest)

**AGENDA**

Doreen Glavin

Moved the agenda be adopted as presented.

Carried. 03.23.22-2010

**MINUTES**

John MacGarva

Moved the minutes of February 16, 2022 be adopted as circulated.

Carried. 03.23.22-2011

**MANAGER'S REPORT**

-The packer is finally up and running after a long month without it. It was supposed to be only down 7-10 days. I would have rented another one for \$30,000 if I knew it was going to be that long. I factored the amount without packing for a month and we lost \$104,000 of air space in that time. If we go back and strip the waste down and repack it in layers it will cost us about \$16,000 but we will recover 50% of the air space lost, so we will be able to resell that air space making us \$52,000, so we will still be \$36,000 ahead if we go back and repack.

I wrote a letter of complaint to Finning on my disappointment on how this whole situation was handled, it went all the way to the Western Canadian Operations Manager. They admitted dropping the ball with this repair. Not sure if any compensation will be awarded.

-The MSW slowed down in March. GFL wasn't hauling but we did make up for it with the Shredded construction waste. The winds have been still playing havoc with us having to shut down on occasion. We have had to advertise for paper pickers for clean up.

-I have still been doing a lot of research on shredding waste. If we can shred all waste before it goes into the MSW cell we can possibly extend the life of our MSW cell by 60 years.

I will continue to look into this and report back.

-The big job at the Industrial Cell has finally come to an end. Giving us a total of 38,951 tonnes so far this year. To put it into perspective we took in 19,663 tonnes all of last year.

With concerns that we are running out of Industrial Air Space, I have been working with our engineers to revamp the cell design. We have come up with some new ideas that could extend our industrial cell by 8 years depending on the tonnage amount that comes in.

-Recycling is still very steady, the bins are full every 2 days. The M.D is moving forward with the Eco Center and have stated they will be ready June 1<sup>st</sup>, 2022. I have a meeting with them next week to go over the final layout and to make sure we are all still on the same page.

The final recycle bin is now in place in Coleman completing our Crowsnest Pass obligation.

-I met with Mike Zuback our auditor from Meyers Norris and Penny. I had some questions on this year's audit figures. He explained on how they group certain accounts. I was satisfied with his explanation and agree with the bottom line on this year's audit but I would like to see everything be simplified, streamlined, and not grouped together. The Office Supervisor will contact Sage accounting and see what training is available to upgrade our program. Then she will work with Mike and myself to customize the new accounts. This should make the audit process more efficient and save us time and money in the future.

Mark Barber

Moved the Managers report be accepted as information Carried. 03.23.22-2012

### **FINANCIAL REPORT**

Administration went over the Income Statement and balance sheet from March 17, 2022. Pointing out the increase in our Industrial cell profit because of the large job that just ended.

John MacGarva

Moved the financial report be accepted as information. Carried. 03.23.22-2013

### **DONATION REQUEST FROM THE CNP 2022 HOMECOMING**

The CNP 2022 Home coming is requesting funds to operate a home coming event in August of 2022.

Mark Barber

Moved that \$250.00 be allocated for the 2022 CNP Home coming event. Carried. 03.23.22-2014

### **DONATION REQUEST FROM THE PINCHER CREEK MUNICIPAL LIBRARY**

The Pincher Creek Municipal Library is requesting a donation for their Lego Education Programs.

Dave Filipuzzi

Moved that \$250.00 be donated to two for their Lego Educational Programs. For a total donation of \$500.00 Carried. 03.23.22-2015



**A SCHOLARSHIP REQUEST FROM KASEY WALTERS**

Kasey Walters has made a request for our 2022 Landfill Scholarship to help her pursue a Degree in Astrophysics at the University of Calgary.

Dave Filipuzzi

Moved that the Landfill award Kasey our \$1000.00 Scholarship to help her achieve her dreams to pursue a career in Astrophysics.

Carried. 03.23.22-2016

**Correspondence:**

Thank you cards from the Crowsnest Pass Literacy Foundation, The Crowsnest Dance Festival Society, and the ASAA 1A Boys Provincial Basketball Team.

**NEXT MEETING DATES**

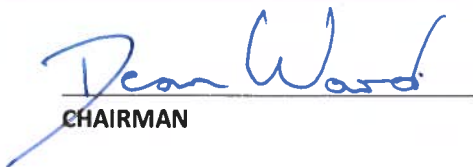
April 20, 2022	September 21, 2022
May 18, 2022	October 19, 2022
June 15, 2022	November 16, 2022
July 20, 2022	December 21, 2022
August 17, 2022	

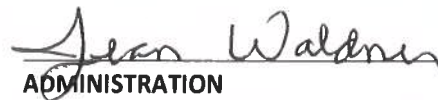
**ADJOURNMENT**

Dave Filipuzzi

Moved the meeting adjourn at 10:40 am

Carried. 03.23.22-2017

  
CHAIRMAN

  
ADMINISTRATION



## M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

### Current Public Works Activity

- Road Maintenance –Public Works has Six (7) graders out on the roads doing spring rehabilitation maintenance.
- Tender for gravel haul tenders closes April 21 at 2pm.
- Tender for dust control closes April 22 at 2pm.
- Stripping for summer view pit starting April 25/22 for clay and aggregate.
- Sign on Oakley drive in Lundbreck (hydro vac completed and sign installed April 21/22).
- Macgarva fence (Burmis) first calls are in and scheduled to be started May 9/22
- Signs on Manners road complete March 18/22.
- Planning for crushing and gravel pit reclamation is on going. Test holes has been performed on the MD Summerview property and aggregate has been found on the west side. Test hole Started April 21/22 in the Vantall pit (Gladstone).
- Temporary snow fence removal is ongoing through the entire MD. Expected to be completed April 29/22, 2022.
- Fencing crew will start repairs of damaged wire fences occurred during the winter season along MD roads and Private properties. Started April 20/22 Moen and Gilberts fence completed repairs are ongoing.
- PW started to remove snow implements on some of our equipment to take advantage of the favorable weather.
- Planning and purchase of material on-going for the repair of fence and moving of the road shoulder west of a resident's property in the North Burmis Estate. Estimated Start date May 9/22.
- Operator#2 position and four seasonal operators have been interviewed and hired, start dates Operator #2 is April 25/22 seasonal workers start date is May 2/22.
- Training for Permanent and seasonal staff on May 17/22 for flagging and May18 and 19/22 for first aid.
- PW is working with CPP environmental to do a full desktop assessment of our gravel pit liability. Review is still ongoing. CPP to prepare reclamation proposals for all registered pit when all information is received from AEP.
- Grader training for operator 2 started November 22. 2021 and will be going on for a few months. The first of the two part sign off has been done, 2<sup>nd</sup> and final sign off will take place on April 29/22 or until operators are fully signed off by trainer.
- MD will be hiring the Heavy Equipment College to provide certified training to our operator. Training has been scheduled for May 24<sup>th</sup> to May 31<sup>st</sup> 2022.
- Garbage, Recycling, water to the airport... being done weekly by PW crew.
- Working on call log items daily.

## Capital Projects Update - Bridges

- **Bridge File 75009 – Wild Cat Ranch, NE-09-09-02-W5M**
  - Tender awarded to NL Smith and Sons at **\$257,977.50 (Budget \$580,000)**
    - 2<sup>nd</sup> East Butte Contracting Ltd
    - 3<sup>rd</sup> Don Boyce Contracting Ltd
  - The contractor repaired the silt fence and will seed the site in this Spring.
  - Contractor visited site, still too wet to seed. Waiting for better conditions
  
- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
  - Project has gone back to Council and is deferred until Aug. of 2022. Project will be retendered in Spring 2022. MD has issued payment to Armtec for the culvert. The culvert will stay in the PW yard until installed in the Summer of '22.
  - Negotiation with the second lowest tenderer are underway
  - Environmental licenses updated. Awaiting response from Don Boyce regarding bonding. Tender is ready to go out again if Don Boyce cannot confirm his ability to bid by end of month
  
- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
  - Tender awarded for engineering in 2021  
Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
  - Construction set to commence in 2022
  - The preliminary design report draft is completed and will be used for the AT STIP – BIM Grant application.
  - Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
  - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
  - The STIP-LRB grant application for this project has been submitted.
  - Land requirements for the roadway are being pursued. Signed documents will be forwarded to Council for approval.
  - The Historical Resources Application for this project has been approved.
  - Draft tender documents have been reviewed and are being revised, land is purchased and agreements are signed. Title registration may take a few months
  - Tender is being revised to make additional “embankment protection” optional, so it does not delay Tender release
  
- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
  - Tender awarded for engineering in 2021  
Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
  - Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
  - the contractor has indicated that work is underway.

- Construction set to commence in 2022
- The preliminary design report is awaiting results from the coring process prior to completion.
- Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
- Coring has been completed with favourable results.
- A tender package is due to be completed by the end of November for Budgeting and allocation of Gas Tax Funds. AT has confirmed this bridge is not eligible for STIP-LRB funding given its current condition rating.
- Preliminary report & design review received December 6.
- Council approval of increased scope January 11, 2022.
- Roseke Engineering will proceed to tender the project.
- Tender documents reviewed & in final clean
- All affected landowners/stakeholders contacted regarding anticipated 3 day closure.
- Updated Estimate for this bridge post coring report came in 29% higher than what is in 2022 budget. If approved by council, tender is planned for release by end of month

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**

- Engineering to be completed in 2021 due to change in rating since first inspected
- Construction/replacement/removal options to be presented to Council for action in 2022
- The STIP-LRB grant application for this project has been submitted.
- Pending AT Grant and Council approval this bridge can be built outside of the Restricted Activity Period (RAP) as no contact with the water is needed.

- **10 Year Study**

- Awarded to Roseke to assist with future bridge & culvert maintenance planning
- Expect to receive initial draft of this study by Early May, will help inform 2023 and future year bridge planning

## Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

*Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.*

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.
- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
- Geotechnical Boring scheduled for April 05, 2022.

- **Station Street ( Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

*Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.*

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded in 2022.
- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23<sup>rd</sup> 2022.
- Geotechnical Boring scheduled for April 05, 2022.

- **Cabin Hill Road - Engineering 2021 , Construction moved to 2023**

- Wood Engineering to design the Local Road - Design option have been reviewed.
- I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
- Detailed design and C-estimate has been received June 23<sup>rd</sup> 2021.
- Preliminary design drawing have been reviewed and accepted September 27, 2021
- Council approved a motion to move the construction to 2023.

## **Large Capital and other Water Projects**

- **Lundbreck Shop Floor - Construction 2022 – Budget \$30,000**

*Install concrete floor and sumps into the Lundbreck shop.*

- Quotes and Estimates from local contractor are being requested and review for construction to begin Spring of 2022.

- **Patton Park Sprinkler System - Construction 2022 – Budget \$40,000**

*Connect the Patton Park Sprinkler and drip system to the Municipal Water distribution line.*

- Quotes from Scenic Landscaping is being review for approval. Construction to begin Summer of 2022.

- **ECO Station**

- IMDP Committee passed a resolution stating they have no concerns with this development.
- continued work with AEP for approval process and issuing of MD Development Permit

- construction set to commence in April. Needs to begin after the standpipe at our sand shed is completed.
  - September 17, 2021, project information sent to Alberta Health Services for comment.
  - September 22, 2021, letters requesting consent to vary the *Subdivision and Development Regulation's* 300m setback requirement from a Storage Site were sent via registered mail to all landowners within the 300m radius of the site. Many have been returned with positive endorsement of this project and agreement to the waiver.
  - AEP information circulation process completed.
- Direction from MDPC to submit to AEP for variance on development permit on Dec 08. Submission currently being worked on by Director Milligan. Construction in Spring 2022
- soon as the Pronghorn Standpipe is operational, earth work will begin by our PW crew to prep the site, so when we get our variance from AEP we are good to go on construction.
  - Awaiting commissioning of Pronghorn site prior to commencement
  - Work set to begin week of April 25<sup>th</sup>.

- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.
- 1. BYZ Enterprises Inc. \$5,468,977.50 (Budget \$6,251,600)
- 2. Porter Tanner Associates Inc.
- 3. McNally Contractors (2011) Ltd.
- 4. Jenex Contracting Ltd.
- 5. Whissell Contracting Ltd.

- Weather has delayed mobilization for BYZ until Monday, April 25<sup>th</sup>, 2022

- **Beaver Mines Waste Facility/System**

- - Tender released to bidders April 12<sup>th</sup>, 2022. Site visit with potential bidders expected week of council meeting (delayed due to weather). Plenty of interest in project
- - Anticipating minor changes post-Tender regarding control system integration with WTP and building envelope
- - Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.

- **Beaver Mines Forcemain & Lift Station**

- - The tender package for the forcemain work is being drafted by MPE
- - Tender package for the lift station was released April 19<sup>th</sup>, 2022
- - Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

*24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural*

*course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.*

*Our first pre-meeting with the Board was Dec 8<sup>th</sup>, 2021*

*Our first Mediated Meeting with the Board and the Appellants is Dec 15<sup>th</sup>, 2021. (Calgary)*

*First meeting was held and follow up meeting is slated for February 23, 2022. Meeting with the Board was on Feb 23<sup>rd</sup> and now we are awaiting the date for round 2 of Mediation.*

Tenders are now being prepared and released for some portions of this project so we can proceed with construction this Spring and Summer. This is a multi-month process, so it is hoped our Appeal process will conclude within this timeframe and any direction by the Appeal Board in the manner of additions to our project, can be treated as change orders.

- **Standpipes (Cowley, PC and new site in BM)**

BM Standpipe is fully operational – card terminal has suffered a fatal error in the electronics and will need to be replaced. (warranty item) Coin operation is functioning. Some lingering issues with newer coins (the coins being lighter) and is being worked on by the manufacturer.

PC Standpipe will be in full function by this meeting. – Coin and credit/debit cards. **It was delayed until the 25<sup>th</sup> as well due to a backflow valve requiring replacement.**

Cowley interface upgrade has been completed. Coin and credit/debit cards

**Recommendation:**

That the Operations report for the period Apr. 13, 2022 to Apr 26, 2022 is received as information.

---

Prepared by: Roland/Eric/David/Troy

Date: April 21, 2022


Submitted to: Council

Date: April 26, 2022

	DIVISION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3004	Division 4	by Glider Strip	To put in another approach & possible culvert	Jonathan	-	March 31, 2021	will be completed when available, not a priority	-
3138	Division 1	#29326 TWP4-6	Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert	Jonathan	-	August 30, 2021	Meet with him, might have to wait till spring 2022	-
3178	Division 2	-	Requested Grader to level his field after fence has been removed.	Eric/John	-	September 20, 2021	Jon has talk to Mick B at the end of October and the work would be schedule in the spring of 2022	-
3221	Division 4	-	Rd north past M&H Feedlot im bad shape /re culvert promised	Eric/John	-	November 2, 2021	Road has been graded. Culvert would be extended Spring 2022. Jon talk to him November 05, 2021	-
3233	Division 1	#2012 RR30-1	Permanent snow fence is in bad condition due to the wind	Eric	-	November 29, 2021	On the list to be completed. Lots to be rebuilt. First call has been submitted. Waiting for supplies to come in.	-
3247	Lundbreck	(1st Street)	Yield sign knocked down, removed and not replaced Needs to be put back up	Eric	-	December 15.	First call re-submitted March 17	April 20, 2022
3249	Division 3	#6217	House sign is down & also further down sign at Texas gate	John/Don	-	December 16, 2021	First Call Submitted March 18	April 14, 2022
2022-49	Division 3	-	Water accumulating south side of building	-	-	January 12, 2022	Will need to check in spring	-
2022-58	Division 1	RR 29-5	Old Snow Fence falling/inquiring about rebuild	Don J	-	January 26, 2022	Old snow fence have been cleaned up. First call has been submitted for the rebuild.	-
2022-65	Division 5	-	Fence Posts broken and wire down	John/Tony	-	February 9, 2022	Fence crew will be staring April 11, 2022	-
2022-66	Division 4	8428	Fence Posts broken and wire down	John/Tony	-	February 10, 2022	Fence crew will be staring April 11, 2022 - On Going	-
2022-102	Division 4	-	Complaint about fence down on cabin hill road.	John/Tony	-	March 23, 2022	Jon talk to him on the 24th. Will be repaired as soon snow is all melted. Fence crew will be staring April 11, 2022 - On Going	-
2022-103	Division 5	-	Requested bus turnaround at end of Rock Creek Rd.	John/Eric	-	March 8, 2022	-	-
2022-105	Division 5	2212	Would like to have driveway graded when ground is thawed out (has spoken to Dave S about this already)	Dave S	Complete	March 23, 2022	Dave S informed	April 13, 2022
2022-111	Division 5	-	Damage on his fence. Road encroaching on the corner of his property. Requested help to fix his fence.	Eric/Jon	-	March 21, 2022	Eric and Troy met with Rob on site Mach 28, 2022. Fence will be rebuilt with stronger mesh wire and road will be pull back. First calls are in. Planed to be completed Mid May.	-
2022-113	Division 5	9318	Culvert Pinched off on north side of driveway	Bob	-	March 30, 2022	Bob inspected - devoloping solution	-
2022-115	Division 1	RR 30-3	Fence Damaged from snow removal	Jon	-	March 31, 2022	Jon went to look at it. Fence crew will be staring April 11, 2022	-
2022-118	Division 4	-	Inquiring when fence will be fix along Lower part of Cabin Hill.	Eric	-	-	Explain to him that the fence crew will be staring April 11, 2022 and he was very happy about it.	April 19, 2022
2022-119	Lundbreck		Fire Hydrant Cage in Driveway	Tony		April 8, 2022	Call and explained to her the Hydrant cannot be relocated and the cage need to stay there to protect our infrastructure	April 21. 2022
2022-120	Division 3	RR 1-5	Fence Damaged from snow removal		-	April 11, 2022	Jon went to look at it. Fence crew will be staring April 11, 2022	-
2022-121	Division 3		Top of tree broken off over park path	Jon/Joh	Complete	April 13, 2022	Joh Sent to look.	April 20, 2022
2022-122	Division 3		Would like snow fence removed so they can spray next week	Don J	Complete	April 20, 2022	Crew sent April 21	April 21, 2022
2022-123	Division 4		Piece of decking missing/Broken	Bob M	Complete	April 19, 2022	Was secured and repaired the next morning	April 20, 2022
		<b>Indicates Completed</b>						
		<b>Indicates Defered to Spring</b>						
		<b>indicates On the To Do List</b>						



## Recommendation to Council

<b>TITLE: Capital Adjustment - Bridge File #7743 Local Road over Gladstone Creek</b>			
<b>PREPARED BY: David Desabrais</b>		<b>DATE: April 21, 2022</b>	
<b>DEPARTMENT: Operations</b>			
<b>Troy MacCulloch</b>	<b>April 21, 2022</b>	<b>ATTACHMENTS:</b> <b>1. Bridge File #7743 Budget</b>	
<b>Department Supervisor</b>	<b>Date</b>		
<b>APPROVALS:</b>			
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council approve \$79,000 in additional 2022 funds (29% increase) for the capital work required for the BF 7743 – Gladstone Creek bridge repair work; and further;**

**That Council approve the funding of this capital item through the Federal Gas Tax Fund.**

**BACKGROUND:**

- As per section 248(1) of the MGA, a council resolution is required for any capital purchase not included in the 2022 budget
- The 2022 budget for BF 7743 over the Gladstone Creek on Range Road 21A (North of Mill Creek Camp) estimated construction costs at **\$275,000**
  - This amount was based off the March 2021 pre-engineered estimate of construction costs
- 2021 engineering work (completed after 2022 budget approval) identified work *required* includes removal and replacement of stripdeck, subdeck, guardrail, & 50% of stringers
  - Per 2021 engineering, remainder of stringers that do not require immediate replacement have a useful life of around five (5) years. Would be very advantageous to replace all stringers while the bridge is already being repaired
  - This work was not predicted as required prior to the engineering work completed in 2021 and therefore increased the estimated total cost of the project
  - Replacing all of the stringers at this time would prevent the need to remobilize and close the bridge within the next 5 years
- Updated estimate (including additional work as identified via 2021 engineering) received April 6, 2022 estimated total project costs at **\$353,565 (29% increase from approved 2022 budget)**
- The project work is scheduled to tender April 27<sup>th</sup>, 2022 contingent on revised budget approval
- ~75 km detour around this bridge, which will require a ~3 day closure to repair

## Recommendation to Council

---

**FINANCIAL IMPLICATIONS:**

- \$79,000 from Federal Gas Tax Fund

<b>Project Name</b>	<b>Bridge File #7743 Local Road over Gladstone Creek</b>
<b>Project Number</b>	PW-BF-2
<b>Priority</b>	5 - High
<b>Service Area</b>	Public Works - Bridges
<b>Division</b>	Division 3
<b>Project Description</b>	Capital repairs, SW 23-05-02-W5
<b>Project Cost</b>	Engineering (2021): \$20,000 Construction (2022): <u>\$275,000</u> Total Project Costs: \$295,000
<b>Funding Sources</b>	Federal Gas Tax Fund
<b>Timeline</b>	Complete in 2022
<b>Rationale for Need</b>	The bridge structure was constructed in 1908 and facilitates the passage of a local road over Gladstone Creek near Pincher Creek, AB. The condition of the bridge is in poor condition due to repairs in strip decking, wheel guards, bridge rails, stringers, pilings and minor plank replacement.
<b>Impact on future operating costs</b>	
<b>Impact on other departments</b>	
<b>Treatment of asset replaced</b>	
<b>Implications of deferral</b>	Delay in reconstruction of this bridge will result in further deterioration and road closure. Detour is 79km.
<b>Other options to Recommendation</b>	

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1334-22**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

---

**WHEREAS** Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

**WHEREAS** The Municipal District of Pincher Creek No. 9 desires to change the land use designation of lands legally described as:

Portion of NW4 4-29 W4M containing the southerly 400 feet of the westerly 330 feet, which lies to the east of the widening of the No. 6 Highway, on Plan 3293HX

And as shown on Schedule 'A' attached hereto, from "Hamlet Single-Detached Residential 2 – HR-2" to "Hamlet Commercial - HC"; and

**WHEREAS** The purpose of the proposed amendment is to allow for the development of a commercial storage facility;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as "Land Use Bylaw Amendment No. 1334-22".
2. Amendments to Land Use Bylaw No. 1289-18 as per "Schedule A" attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

A PUBLIC HEARING was held this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

READ a third time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

---

*Reeve*  
*Rick Lemire*

**Bylaw No. 1334-22**

---

*Chief Administrative Officer*  
*Troy MacCulloch*

**Page 1 of 2**

Attachment  
- "Schedule A"

SW9 4-29-4

SE9  
4-29-4

SE8  
4-29-4

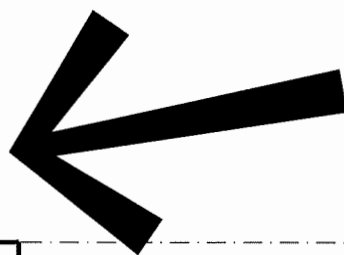
HIGHWAY 6  
3293HX

NE5 4-29-4

NW4 4-29-4

NE4 4-29-4

3293HX



SE5  
4-29-4

A 2  
0815755

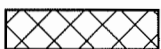
SW4 4-29-4

SE4  
4-29-4

**LAND USE DISTRICT REDESIGNATION  
SCHEDULE 'A'**

Bylaw #: 1334-22

Date: \_\_\_\_\_



FROM: Hamlet Residential 'HR-2'  
TO: Hamlet Commercial 'HC'

PORTION OF NW 1/4 SEC 4, TWP 4, RGE 29, W 4 M  
MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
DATE: FEBRUARY 4, 2022

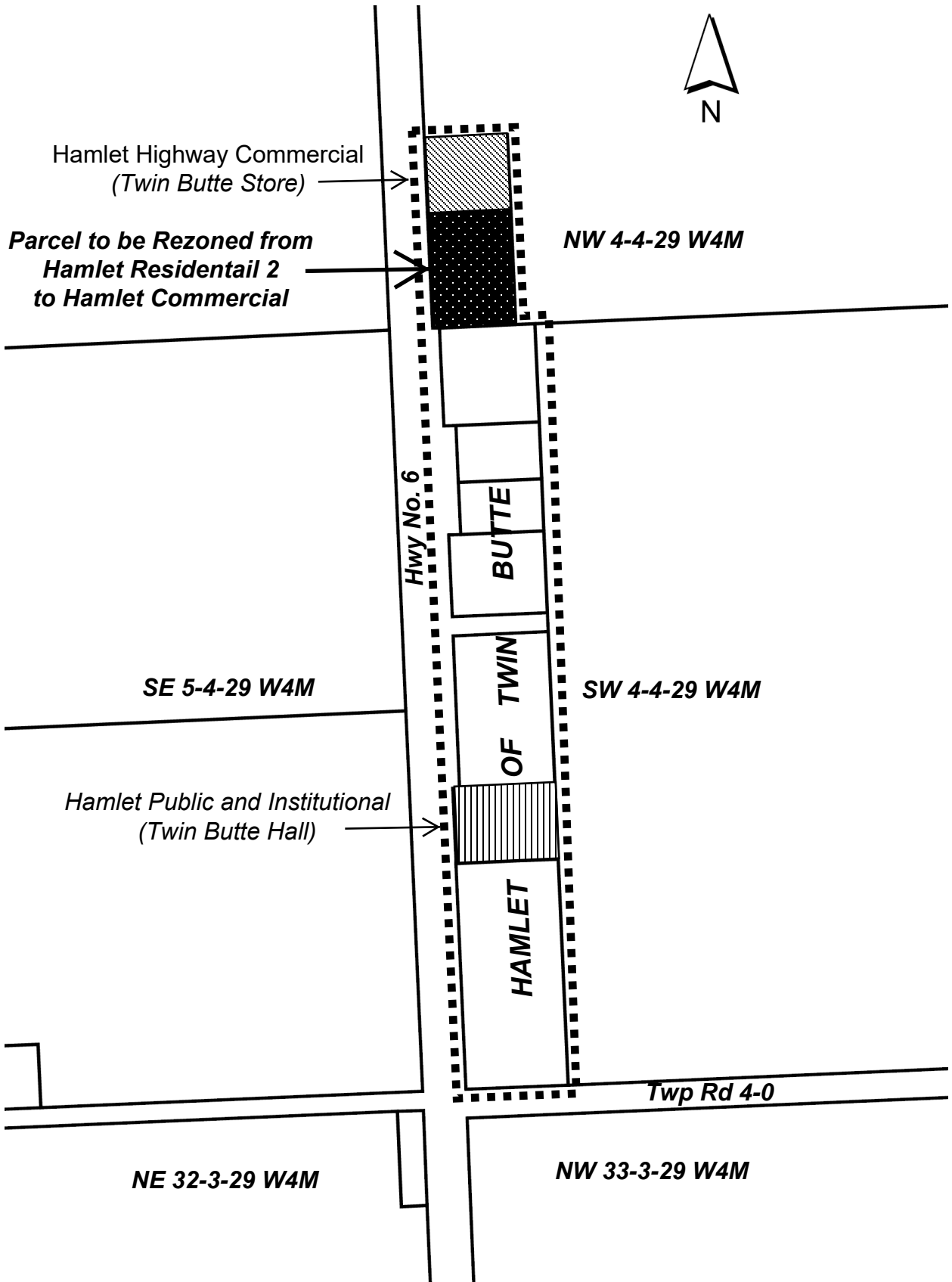


OLDMAN RIVER REGIONAL SERVICES COMMISSION



MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



Hamlet Highway Commercial  
(Twin Butte Store)

Parcel to be Rezoned from  
Hamlet Residential 2  
to Hamlet Commercial

NW 4-4-29 W4M

Hwy No. 6

BUTTE

SE 5-4-29 W4M

SW 4-4-29 W4M

OF TWIN

Hamlet Public and Institutional  
(Twin Butte Hall)

HAMLET

Twp Rd 4-0

NE 32-3-29 W4M

NW 33-3-29 W4M

# CHIEF ADMINISTRATIVE OFFICER'S REPORT

Apr. 13 – Apr. 26, 2022

## Discussion:

Apr. 13	Eco Station meeting with Fencing Contractor Water Crossing Start-up meeting with Fintegrate Bistrainer Training – workflow
Apr. 14	Post Council with Exec Assistant McClelland Water/Neptune Meeting with Village of Cowley
Apr. 19	SMT (Senior Mgmt Team) Meeting Meeting with Development Proponent within MD
Apr. 20	Water Project Hand over with D. Desabrais Resident concern over Water Utility billing Grant funding review with Dir Finance Dobie
Apr. 21	Alberta Water Course Seminar – Roadway Water Crossings & Responsibilities ICF Discussion with CAO Wilgosh Draft of Water Crossing Services Agreement Gravel Haul Tender Opening with Purchaser Killoran
Apr. 22	Meeting with Resident regarding build season in Beaver Mines Heritage Acres to Meet with G. Visser regarding our 75 <sup>th</sup> Anniversary Dust Control Tender Opening with Purchaser Killoran
Apr. 25	Pincher Creek Flood Hazard Meeting with Province Eco station Start-up meeting Patton Park Summer list review with PW
Apr. 26	NG911 webinar #3 – GIS validator tool and demo – part II Committee and Council Meetings

Numerous other meetings throughout this period to address any issues or tasks from the Apr. 12 meeting.

## RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period Apr. 13, 2021 – Apr. 26, 2022.

Prepared by: Troy MacCulloch, CAO

Date: Apr. 21, 2022

Respectfully presented to: Council

Date: Apr. 26, 2022



**Administrative Support Activity since last Council Meeting**  
**– prepared by Jessica McClelland, EA**

**Letters from last Council:**

HALO – thank you for attending, and possible sponsorship will be discussed at April 26, 2022

Appointments to Boards (ASB/Library/Airport/MPC)

Town – MCCAC

Town – Canada Day Fireworks

Police Advisory – Appointing Councillor Hollingshead

MD Sponsorship – Partners is Safety

**Advertising/social:**

Landfill Closure due to wind

Prescribed burn in Waterton

**Other Activities:**

Finalize plans for Volunteer Lunch/Trade Show

**Upcoming Meetings of Importance:**

Apr. 27          Volunteer Appreciation Lunch – Community Hall

Apr. 28          Day of Mourning Observance at MD Office

Apr. 29/30      Pincher Creek Trade Show



P.O. Box 1750  
864 Christie Ave.  
Pincher Creek, AB  
T0K 1W0

Ph: 403-627-3488

---

*Principal - Karen Schmidt*

*Associate Principal- Mark Wynder*

April 11, 2022

Dear Sir/Madam

On May 6th, 2022, we will be hosting a fundraiser "Hollywood Gala", an adult only, formal dance to raise money for St. Michael School's Athletics Program. We are writing to you to ask for a donation of a silent auction item and/ or a monetary donation to help us reach our fundraising goal.

The dance is being hosted by the Leadership Class, a student-led initiative to create opportunities in both the school and the community. We hosted the Christmas Dessert and Dance for the school, and have fundraised for charities in both Pincher Creek and Brocket. Our goal for this event is to raise enough money for the Athletic Program to replace aging equipment and assist students with athletic fees.

In return for your generosity, we will advertise your business in the entrance to the dance, as "Hollywood Stars." and on all of our Social Media pages. Donations will be accepted until Monday, May 2nd. We will contact you closer to the date of our Gala. Donations can be dropped off at St. Michael's School in the office.

If you have any questions, please do not hesitate to contact Manon at the school. (403-627-3488)

Thank you in advance,

Leadership Team and our teacher Manon Thauvette,

[thauvettem@holyspirit.ab.ca](mailto:thauvettem@holyspirit.ab.ca)

PO Box 1750

Pincher Creek, AB

T0K 1W0

---

**From:** Cao <cao@pinchercreek.ca>  
**Sent:** April 14, 2022 2:16 PM  
**To:** Troy MacCulloch <AdminCAO@mdpinchercreek.ab.ca>  
**Subject:** curling club steering committee meeting

Hi Troy,

Our Council discussed the presentation by the curling club steering committee at our Committee of the whole meeting on April 6, during which I was directed to schedule a special meeting of Council with the Steering Committee and a representative from the M.D. This could be the Reeve or another rep or two. The purpose of the meeting however will be related to a project potentially being built on Town land, initiated by an independent organization. Council was clear that they wanted your Council to be included during this whole process, however it probably won't require all of them? You will be receiving a doodle poll from Adam Gross for a meeting during the last week of April or early May.

For clarity no decisions regarding this project have been made by Council to proceed with the proposal at this time. Would you please extend the invitation to your council to send a representative, if they wish.

Thanks, Laurie

Proposed times for Special Council Meeting – Curling Club

May 12, 2022 and May 13, 2022

10am to 12pm/2pm to 4pm/6pm to 8pm

May 16, 2022 through May 20, 2022

10am to 12pm/1pm to 3pm/6pm to 8pm

**From:** [Steve Allan](#)  
**To:** [MDInfo](#)  
**Subject:** Program Announcement - 2022 Communities in Bloom (CiB) Participation  
**Date:** April 20, 2022 2:49:52 PM

---

April 20, 2022

Reeve Rick Lemire  
PO Box 279  
T0K 1W0  
M.D. of Pincher Creek No. 9

Dear Reeve Lemire

**Re: Program Announcement – 2022 Communities in Bloom (CiB) Participation**

Registration for Communities in Bloom Alberta 2022 is underway. We invite your community to join us! The theme of this year's program is Year of the Garden.

In its 15th year, the CiB Alberta program continues to enhance quality of life, support community improvement projects and recognizes dedicated volunteers across Alberta. CiB Alberta is a fantastic program to support the economic and human recovery of your citizens and communities.

Registered Alberta communities can participate in various categories including an evaluation process to receive constructive feedback and suggestions in the areas of Tidiness, Environmental Action, Urban Forestry, Heritage Conservation, Landscaped areas and Floral Displays. We welcome your participation in this initiative.

To discover more about Communities in Bloom, enjoy this video:  
<https://www.youtube.com/watch?v=WlivKHB7EYw>

To register for Communities in Bloom Alberta, find more information here:  
<https://arpaonline.ca/program/cib/participate/>

The Canadian Garden Council invite municipalities to proclaim 2022 as the Year of the Garden for their citizens to acknowledge all the benefits that Gardens and Gardening provide.

By joining Canada's celebration of the Year of the Garden 2022 municipalities will demonstrate leadership and inspire and engage citizens using evidence-based information and actions to contribute to the sustainability of Canadian municipalities.

For more information about the Year of the Garden 2022, follow this link:  
<https://livethegardenlife.gardenscanada.ca/>

For more information on CiB Alberta do not hesitate to contact CiB Provincial Coordinator, Karen Snethun at [ksnethun@arpaonline.ca](mailto:ksnethun@arpaonline.ca)

Sincerely,



**Steve Allan**  
Executive Director  
Alberta Recreation and Parks Association  
Pronouns: He/Him  
(780) 415-1745 ex. 102  
[sallan@arpaonline.ca](mailto:sallan@arpaonline.ca)  
[www.arpaonline.ca](http://www.arpaonline.ca)



*ARPA would like to acknowledge the First Nations, the Métis, and all of the people across Alberta who share a history and a deep connection with this land. We dedicate ourselves to moving forward in partnership with Indigenous communities in the spirit of reconciliation and collaboration.*



RECEIVED

MAR 31 2022

M.D of Pincher Creek

March 12, 2022

**Attention: Honourable Mayor,  
Members of Council and Chief Administrative Officers**

**Re: National Public Works Week, May 12-21, 2022 – “Ready & Resilient”**

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year's theme is "Ready & Resilient." Within every public works professional lies a superhero, which is dramatically represented in this year's poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62<sup>nd</sup> year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to [www.publicworks.ca](http://www.publicworks.ca) for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. [www.cpwa.net](http://www.cpwa.net) If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to

[office@publicworks.ca](mailto:office@publicworks.ca) or by mail to:

APWA Alberta Chapter

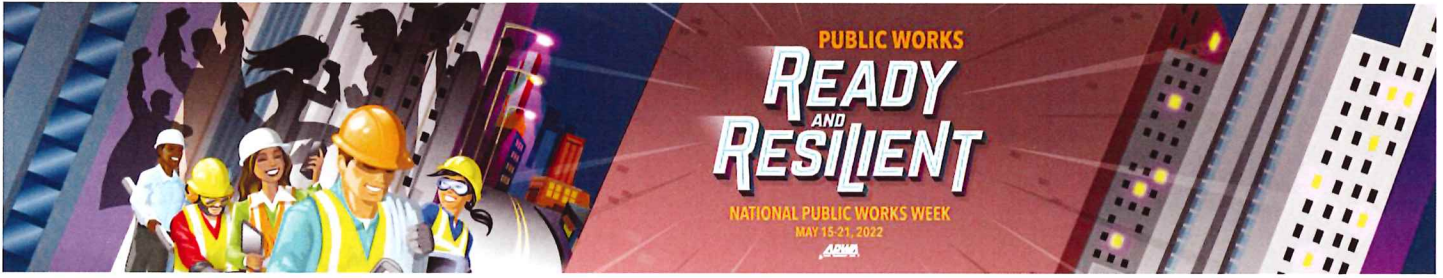
PO BOX 44095 Garside Postal Outlet

EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in blue ink, appearing to read 'Mike Haanen', is written over a light blue horizontal line.

Mike Haanen, APWA President



National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62<sup>nd</sup> annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

**[Insert Full Name of Premier]**

**[SEAL]**

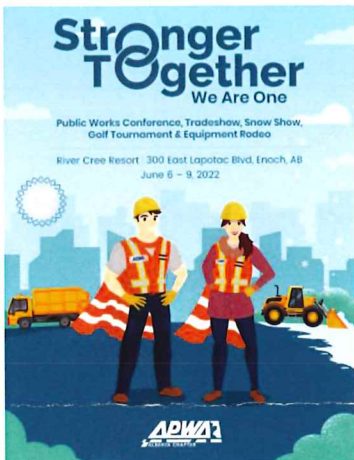


## Celebrate Public Works Week May 15-21, 2022 Ready & Resilient

### Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation [www.publicworks.ca](http://www.publicworks.ca)

## What You Can Do



Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the "Stronger Together We are One" Annual Technical Conference & Snow Show June 6 – 9, 2022 at the River Cree Resort in Enoch AB.



See our website for details [www.publicworks.ca](http://www.publicworks.ca)

### Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

#### Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

### Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

#### Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.



### Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

#### Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

### Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

#### Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

### Employee Appreciation Day

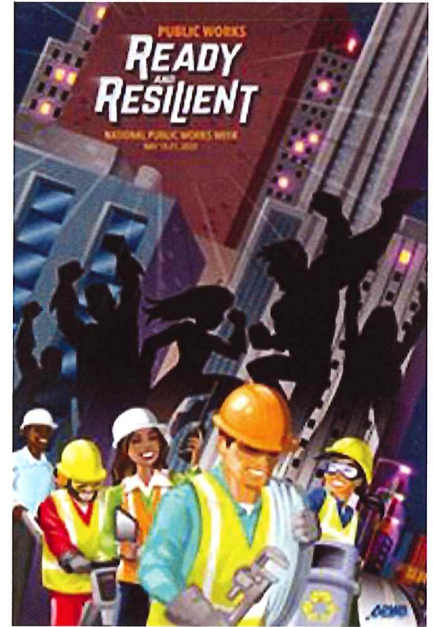
Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

#### Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: [www.publicworks.ca](http://www.publicworks.ca)

Or contact Jeannette Austin  
Executive Director  
[admin@publicworks.ca](mailto:admin@publicworks.ca)



**READY  
AND  
RESILIENT**



Tel: 403-328-5292  
Fax: 403-328-9534  
Toll free: www.bdo.ca  
www.bdo.ca

BDO Canada LLP  
600 Melcor Centre  
400 - 4 Avenue South  
Lethbridge, AB  
T1J 4E1

March 23, 2022

Pincher Creek Foundation  
Box 1058  
Pincher Creek, Alberta T0K 1W0

Dear Board of Directors,

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of any material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. Accordingly an audit would not usually identify all such matters.

During the course of our audit of the financial statements of Pincher Creek Foundation for the year ended December 31, 2021, we did not encounter any significant matters which we believe should be brought to your attention.

This communication is prepared solely for the information of management and is not intended for any other purposes. We accept no responsibility to a third party who uses this communication.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

Yours truly,

Will ZoBell, CPA, CA  
Partner  
BDO Canada LLP  
Chartered Professional Accountants

/ae

**Pincher Creek Foundation - Lodge Operations**  
**Financial Statements**  
For the year ended December 31, 2021

**Pincher Creek Foundation - Lodge Operations**  
**Financial Statements**  
For the year ended December 31, 2021

---

**Contents**

<b>Independent Auditor's Report</b>	<b>2 - 3</b>
<b>Financial Statements</b>	
Statement of Financial Position	4
Statement of Changes in Net Assets	5
Statement of Operations	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 14
Schedule 5 - Human Resources	19
Schedule 4 - Operating	18
Schedule 3 - Utilities	17
Schedule 2 - Administration	16
Schedule 1 - Operating Maintenance	15



Tel: 403-328-5292  
Fax: 403-328-9534  
www.bdo.ca

BDO Canada LLP  
600 Melcor Centre  
400 - 4th Avenue South  
Lethbridge, Alberta, T1J 4E1

---

## Independent Auditor's Report

---

**To the Board of Directors of  
Pincher Creek Foundation - Lodge Operations**

*Opinion*

We have audited the financial statements of Pincher Creek Foundation - Lodge Operations (the "Lodge"), which comprise the statement of financial position as at December 31, 2021, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Lodge as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Lodge in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Other Matter*

The financial statements of the Lodge for the year ended December 31, 2020 were audited by another practitioner who expressed an unmodified opinion on those financial statements on March 31, 2021.

*Emphasis of Matter*

We draw attention that these financial statements are prepared only for the Lodge operations of Pincher Creek Foundation. As a result, the financial statements may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Lodge's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Lodge or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Lodge's financial reporting process.

---

## Independent Auditor's Report (continued)

---

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Lodge's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Lodge's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Lodge to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants

Lethbridge, Alberta  
March 23, 2022

**Pincher Creek Foundation - Lodge Operations**  
**Statement of Financial Position**

December 31	2021	2020
<b>Assets</b>		
<b>Current</b>		
Cash and cash equivalents (Note 2)	\$ 724,291	\$ 706,543
Short-term investments (Note 3)	168,263	168,083
Accounts Receivable	35,075	44,336
GST receivable	13,388	9,072
Inventory	15,977	14,117
Prepaid expenses	19,877	18,957
	976,871	961,108
Investments (Note 3)	86,161	85,947
Capital assets (Note 4)	12,367,762	12,573,597
	\$ 13,430,794	\$ 13,620,652
<b>Liabilities and Net Assets</b>		
<b>Current</b>		
Accounts payable and accrued liabilities (Note 5)	\$ 137,107	\$ 131,318
Deferred revenue (Note 6)	13,352	8,557
Government remittances payable	18,702	19,663
	169,161	159,538
Canada Emergency Business Account (CEBA) (Note 7)	36,333	30,000
Unamortized capital contributions (Note 9)	12,052,254	12,321,172
	12,257,748	12,510,710
<b>Net assets</b>		
Unrestricted net assets	109,302	109,285
Investment in capital assets	315,508	252,421
Reserves (Note 8)	748,236	748,236
	1,173,046	1,109,942
	\$ 13,430,794	\$ 13,620,652

Approved on behalf of the board of directors:




The accompanying notes and schedules are an integral part of these financial statements.

## Pincher Creek Foundation - Lodge Operations Statement of Changes in Net Assets

For the year ended December 31

2021  
(unaudited)

	Unrestricted net assets	Investment in capital assets	Reserves	Total
<b>Balance, beginning of year</b>	\$ 109,285	\$ 252,421	\$ 748,236	\$ 1,109,942
Excess of revenue over expenditures for the year	63,104	-	-	63,104
Amortization expense	292,891	(292,891)	-	-
Amortization of deferred capital contributions	(268,918)	268,918	-	-
Additions to capital assets	(87,060)	87,060	-	-
<b>Balance, end of year</b>	<b>\$ 109,302</b>	<b>\$ 315,508</b>	<b>\$ 748,236</b>	<b>\$ 1,173,046</b>

For the year ended December 31

2020

	Unrestricted net assets	Investment in capital assets	Reserves	Total
<b>Balance, beginning of year</b>	\$ 129,168	\$ 266,353	\$ 648,236	\$ 1,043,757
Excess of revenue over expenditures for the year	66,185	-	-	66,185
Amortization expense	291,150	(291,150)	-	-
Amortization of deferred capital contributions	(268,918)	268,918	-	-
Additions to capital assets	(8,300)	8,300	-	-
Transfer to operating reserve	(100,000)	-	100,000	-
<b>Balance, end of year</b>	<b>\$ 109,285</b>	<b>\$ 252,421</b>	<b>\$ 748,236</b>	<b>\$ 1,109,942</b>

The accompanying notes and schedules are an integral part of these financial statements.



## Pincher Creek Foundation - Lodge Operations Statement of Operations

For the year ended December 31	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenue</b>			
Resident accommodation	\$ 834,000	\$ 763,027	\$ 848,361
Municipal requisitions (Note 11)	421,368	421,368	421,368
Provincial grants	333,500	202,816	207,381
COVID -19 relief funding (Note 13)	-	231,253	166,222
Management fees	95,208	95,921	96,293
Resident services	39,096	36,264	39,143
Non-resident services	2,300	3,332	4,866
Donations	8,500	5,045	9,724
Amortization of capital contributions	-	268,918	268,918
	<b>1,733,972</b>	<b>2,027,944</b>	<b>2,062,276</b>
<b>Expenditures</b>			
Human resources (Schedule 5)	1,208,790	1,181,884	1,198,704
Operating (Schedule 4)	213,308	196,430	211,440
Utilities (Schedule 3)	158,624	165,580	150,773
Administration (Schedule 2)	94,150	89,106	109,621
Operating Maintenance (Schedule 1)	59,100	86,955	68,248
Donations expended	-	-	1,155
Amortization	-	292,891	291,150
	<b>1,733,972</b>	<b>2,012,846</b>	<b>2,031,091</b>
<b>Excess of revenue over expenditures before the following items</b>	-	15,098	31,185
Canadian Emergency Business Account (CEBA)	-	17,000	10,000
Temporary Wage Subsidy (TWS)	-	-	25,000
Critical Worker Benefit	-	31,006	-
<b>Excess of revenue over expenditures for the year</b>	<b>\$ -</b>	<b>\$ 63,104</b>	<b>\$ 66,185</b>

The accompanying notes and schedules are an integral part of these financial statements.

## Pincher Creek Foundation - Lodge Operations Statement of Cash Flows

For the year ended December 31	2021	2020
<b>Cash flows from operating activities</b>		
Excess of revenue over expenditures for the year	\$ 63,104	\$ 66,185
Adjustments for non-cash items		
Amortization	292,891	291,150
Amortization of deferred capital contributions	(268,918)	(268,918)
	<b>87,077</b>	<b>88,417</b>
Change in non-cash working capital items		
Decrease (increase) in accounts receivable	9,261	(39,703)
Increase in GST receivable	(4,316)	(2,201)
Increase in inventory	(1,860)	(3,714)
Increase in prepaid expenses	(920)	(919)
Increase in accounts payable and accrued liabilities	5,793	16,306
Increase (decrease) in deferred revenue	4,795	(819)
Increase (decrease) in government remittances payable	(961)	1,354
	<b>98,869</b>	<b>58,721</b>
<b>Cash flows from investing activities</b>		
Purchase of investments	(85,394)	(660)
Proceeds on sale of investments	85,000	-
Purchase of capital assets	(87,060)	(8,300)
	<b>(87,454)</b>	<b>(8,960)</b>
<b>Cash flows from financing activity</b>		
Proceeds from Canada Emergency Business Account (CEBA)	6,333	30,000
<b>Increase in cash and cash equivalents during the year</b>	<b>17,748</b>	<b>79,761</b>
<b>Cash, beginning of year</b>	<b>706,543</b>	<b>626,782</b>
<b>Cash, end of year</b>	<b>\$ 724,291</b>	<b>\$ 706,543</b>

The accompanying notes and schedules are an integral part of these financial statements.

# Pincher Creek Foundation - Lodge Operations

## Notes to the Financial Statements

December 31, 2021

**1. Summary of significant accounting policies**

**Nature and purpose of organization** Pincher Creek Foundation - Lodge Operations ("the Lodge") operates Crestview Lodge and manages social programs aimed at providing affordable housing for senior citizens of Southern Alberta. Pincher Creek Foundation - Lodge Operations is established as a management body by provincial ministerial order and is governed by the Alberta Housing Act and its regulations. It qualifies as a not-for-profit organization exempt from income tax under Section 149(1)(n) of the Income Tax Act and is a registered charity as defined in the Income Tax Act.

**Basis of accounting** The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations and includes only the operations of Crestview Lodge ("the Lodge").

**Financial instruments** Financial instruments are recorded at fair value when acquired or issued. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items re-measured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost. Financial assets are tested for impairment when indicators of impairment exist. When a significant change in the expected timing or amount of the future cash flows of the financial asset is identified, the carrying amount of the financial asset is reduced and the amount of the write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously, and the amount of the reversal is recognized in net income.

**Capital assets** Capital assets are recorded at cost less accumulated amortization. Only assets purchased costing \$5,000 or more are capitalized. Amortization is provided on a straight-line basis over the asset's estimated useful life. Amortization is taken in the year of acquisition but is not recorded in the year of disposal. The annual amortization rates are as follows on a straight-line basis:

<b>Asset</b>	<b>Rate</b>
Building	2%
Paved surfaces	5%
Sprinkler System	5%
Equipment	10%

---

# Pincher Creek Foundation - Lodge Operations

## Notes to the Financial Statements

December 31, 2021

---

1. Summary of significant accounting policies (continued)

The Lodge follows the deferral method of accounting for contributions. Restricted contributions for the purchase of capital assets that will not be amortized are recognized as direct increases in net assets. Restricted contributions for the purchase of capital assets that will be amortized are recognized as revenue on the same basis as the amortization expense related to the acquired capital asset. Restricted contributions for operational costs are recognized as revenue in the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue when received or receivable if the amounts to be received can be reasonably estimated and collection is reasonably assured.

Rental revenue is recognized as revenue when received or receivable if the amounts to be received can be reasonably estimated and collection is reasonably assured. Rent is due on the first of each month.

Deferred revenue arises when tenants make rent payments prior to the first of each month. This revenue is recognized when the revenue has been earned by providing housing to tenants for the related month.

Management and administration revenue and investment income is recognized in the month in which the income is earned and collection is reasonably assured.

Resident service revenue consist of utilities recovered, parking, maintenance recovery and tenant sundry revenue which is recognized as revenue when the services have been provided and collection is reasonable assured.

Non-resident service revenue consist of rent supplement administration fees and other miscellaneous amounts which is recognized as revenue in the period in which the service is delivered and collection is reasonable assured.

Municipal requisitions are recognized when levied and when collection is reasonably assured.

**Operating and capital reserves**

Reserves are established at the discretion of the Board of Directors to set aside funds for operating and for capital purposes. Such reserves are appropriations of unrestricted net assets.

# Pincher Creek Foundation - Lodge Operations

## Notes to the Financial Statements

December 31, 2021

**1. Summary of significant accounting policies (continued)**

<b>Use of estimates</b>	The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations require management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. The Lodge has estimates in respect of accounts receivable, capital assets, and deferred capital contributions. Actual results could differ from those estimates.
<b>Contributed materials and services</b>	Contributed materials and services which are used in the normal course of the Lodge's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.
<b>Cash and cash equivalents</b>	Cash and cash equivalents include cash and short-term investments with maturities of three months or less from their date of acquisition, which are readily convertible into a known amount of cash, and are subject to an insignificant risk to changes in their fair value.

**2. Cash and cash equivalents**

	2021	2020
Cash on hand	\$ 1,694	\$ 1,545
Chequing account	26,732	21,072
Savings account	672,044	660,056
Building account	23,821	23,870
	\$ 724,291	\$ 706,543

The savings account bears interest at 0.02%

**3. Investments**

	2021	2020
RBC Dominion Securities GIC -maturing July 18, 2022 bearing interest at 1.11%	\$ 85,000	\$ 85,000
RBC Dominion Securities GIC -maturing July 18, 2023 bearing interest at 1.06%	85,000	-
RBC Investment Savings Account - Mutual Fund at fair value (carrying value - \$83,263)	83,263	83,083
Shares - PC Coop	1,161	947
	\$ 254,424	\$ 169,030

## Pincher Creek Foundation - Lodge Operations Notes to the Financial Statements

December 31, 2021

3. Investments (continued)

	2021	2020
Short term investments	\$ 168,263	\$ 168,083
Long term investments	86,161	947
	\$ 254,424	\$ 169,030

4. Capital assets

	2021		2020	
	Cost	Accumulated Amortization	Net	Net
Building	\$ 13,035,954	\$ 1,039,701	\$ 11,996,253	\$ 12,169,916
Paved surfaces	367,755	73,551	294,204	312,592
Sprinkler System	5,906	5,906	-	-
Equipment	201,493	124,188	77,305	91,089
	\$ 13,611,108	\$ 1,243,346	\$ 12,367,762	\$ 12,573,597

5. Accounts payable and accrued liabilities

	2021	2020
Trade payables	\$ 41,292	\$ 34,013
Accrued wages & benefits	40,380	37,328
Accrued vacation	55,435	59,977
	\$ 137,107	\$ 131,318

6. Deferred revenue

Deferred revenue represents unspent resources received in the current period that is related to the subsequent period.

	2021		
	Balance, beginning of year	Received	Balance, end of year
Equipment donations	\$ 6,507	\$ 4,795	\$ 11,302
Emergency response deposit	2,050	-	2,050
	\$ 8,557	\$ 4,795	\$ 13,352

## Pincher Creek Foundation - Lodge Operations Notes to the Financial Statements

December 31, 2021

6. Deferred revenue (continued)

	2020			
	Balance, beginning of year	Received	Recognized	Balance, end of year
Equipment donations	\$ 6,976	\$ 445	\$ (914)	\$ 6,507
Emergency response deposit	2,400	-	(350)	2,050
	\$ 9,376	\$ 445	\$ (1,264)	\$ 8,557

7. Long-term debt

	2021	2020
Canada Emergency Business Account (CEBA)	\$ 36,333	\$ 30,000

Total assistance of \$60,000 has been received in respect of the CEBA loan of which, \$20,000 in the current year (2020 -\$40,000) was received. Repayment of the loan before December 31, 2023 will result in forgiveness of \$20,000. The forgivable portion has been recorded directly into income for a total of \$17,000 (2020 - \$10,000). If the \$40,000 in loan payments have not been made by December 31, 2022, the full outstanding balance will be converted to a 5% interest bearing loan to be repaid in monthly installments over a three year period ending December 31, 2025. The fair value adjust is being amortized on a straight line basis over the interest free period ended December 31, 2022.

8. Reserves

	2021	2020
Operating reserve	\$ 375,000	\$ 375,000
Capital reserve	373,235	373,236
	\$ 748,235	\$ 748,236

9. Unamortized capital contributions

Deferred capital contributions arise as a result of restricted contributions that were received in respect of the construction of the Crestview Lodge, Tranquility Park and a dishwasher as follows:

	Opening balance	Additions	Amortization	Total
Crestview Lodge	\$ 12,292,148	\$ -	\$ (267,205)	\$ 12,024,943
Tranquility Park	26,823	-	(612)	26,211
Equipment (dishwasher)	2,201	-	(1,101)	1,100
	\$ 12,321,172	\$ -	\$ (268,918)	\$ 12,052,254

---

## Pincher Creek Foundation - Lodge Operations Notes to the Financial Statements

December 31, 2021

---

**9. Unamortized capital contributions (continued)**

	Opening balance	Additions	Amortization	Total
Crestview Lodge	\$ 12,559,353	\$ -	\$ (267,205)	\$ 12,292,148
Tranquility Park	27,435	-	(612)	26,823
Equipment (dishwasher)	3,302	-	(1,101)	2,201
	\$ 12,590,090	\$ -	\$ (268,918)	\$ 12,321,172

---

**10. Related Party Transactions**

Related party transactions in 2021 consist of management fees of \$45,000 (2020 - \$45,000) and project labor fees of \$45,000 (2020- \$45,000) received from Pincher Creek Foundation - Community Housing Operations. There is a nil amount due to Community Housing Operations from the Lodge at year end (2020 - \$nil).

These transactions are in the normal course of operations and have been measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

---



---

## Pincher Creek Foundation - Lodge Operations Notes to the Financial Statements

December 31, 2021

---

**11. Municipal requisitions**

	2021	2020
Municipal District of Pincher Creek	\$ 320,364	\$ 321,996
Town of Pincher Creek	97,003	95,473
Village of Cowley	4,001	3,899
	<u>\$ 421,368</u>	<u>\$ 421,368</u>

---

**12. Financial instrument risk**

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Lodge is exposed to credit risk arising from its accounts and contributions receivable. Credit risk is the risk that the counterparty to the transaction will not pay. The majority of the Lodge's receivables are from government sources and the Lodge works to ensure they meet all eligibility criteria in order to qualify to receive the funding.

(b) Liquidity risk

Liquidity risk is the risk that the Lodge encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the company will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable, and long-term debt.

---

**13. Uncertainty Due to COVID-19**

The global pandemic, COVID-19 has significantly disrupted economic activities in Canada. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of disruption to the Lodge's operations and related financial impacts cannot be reasonably estimated at this time. If the impacts of COVID-19 continue for a significant amount of time, there could be further effects on the Lodge and its tenants, funding organizations, suppliers and third party businesses that could affect the timing and amounts realized on the Lodge's assets and liabilities. At this time, the full impact of the Lodge is not known.

As part of the government's response to the pandemic they provided for assistance to the Lodge. The Lodge received \$231,253 from the provincial government to assist to COVID-19 related expenses.

---

**14. Comparative figures**

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

---

**Pincher Creek Foundation - Lodge Operations  
Schedule 1 - Operating Maintenance**

For the year ended December 31	2021 Budget (unaudited)	2021 Actual	2020 Actual
Ground maintenance	\$ 14,000	\$ 28,642	\$ 15,740
Building repairs	5,000	6,974	9,933
Electrical system repairs	6,000	2,122	5,471
Equipment repairs	10,700	12,298	11,310
Heating and plumbing repairs	12,600	27,210	11,604
Safety and security	8,000	7,883	11,425
Automotive	2,800	1,826	2,765
	<b>\$ 59,100</b>	<b>\$ 86,955</b>	<b>\$ 68,248</b>

**Pincher Creek Foundation - Lodge Operations  
Schedule 2 - Administration**

For the year ended December 31	2021 Budget (unaudited)	2021 Actual	2020 Actual
Professional fees	\$ 72,500	\$ 57,692	\$ 87,028
Office	8,700	12,729	9,519
Board member expense	8,400	10,840	8,572
Interest and bank charges	1,300	4,701	1,338
Licenses, dues and memberships	2,750	2,476	2,747
Postage and courier	500	668	417
	<b>\$ 94,150</b>	<b>\$ 89,106</b>	<b>\$ 109,621</b>

**Pincher Creek Foundation - Lodge Operations  
Schedule 3 - Utilities**

For the year ended December 31	2021 Budget (unaudited)	2021 Actual	2020 Actual
Electricity	\$ 77,300	\$ 89,759	\$ 76,000
Heat	47,500	42,597	46,165
Cable TV	20,824	20,838	15,998
Telephone	6,500	6,525	6,327
Water and sewer	6,500	5,861	6,283
	<b>\$ 158,624</b>	<b>\$ 165,580</b>	<b>\$ 150,773</b>

**Pincher Creek Foundation - Lodge Operations  
Schedule 4 - Operating**

For the year ended December 31	2021 Budget (unaudited)	2021 Actual	2020 Actual
Food supplies	\$ 168,000	\$ 151,285	\$ 170,755
Housekeeping	19,000	16,451	20,088
Insurance	10,958	10,887	9,830
Recreation program	5,500	8,246	1,502
Laundry	7,500	6,074	7,090
Repairs and maintenance	950	1,129	821
Advertising and promotion	1,400	2,358	1,354
	<b>\$ 213,308</b>	<b>\$ 196,430</b>	<b>\$ 211,440</b>

**Pincher Creek Foundation - Lodge Operations  
Schedule 5 - Human Resources**

For the year ended December 31	2021 Budget (unaudited)	2021 Actual	2020 Actual
Wages and benefits	\$ 1,207,290	\$ 1,176,077	\$ 1,195,100
Staff training and travel	1,500	5,807	3,604
	<b>\$ 1,208,790</b>	<b>\$ 1,181,884</b>	<b>\$ 1,198,704</b>

His/Her Worship Mayor,

I'm writing to you on behalf of Nature Canada's ocean protection team with an opportunity to help create positive change for your community, and the natural world we all rely on.

Canada has the longest coastline in the world. With it comes the duty to be leaders in protecting and restoring the ocean. As part of the Global Deal for Nature in the Paris Accords, our government **has promised to protect 30 percent of oceans by 2030** through establishing Marine Protected Areas. In 2015 only one percent of Canadian oceans were protected. But as of 2020, due advocacy by Canadians like you, nearly 14 percent of the world's oceans are now safeguarded for generations to come.

Municipalities can be powerful change agents in the goal to protect 30 percent of the world's oceans by 2030. We have seen this leadership in action in combating climate change, when cities and towns across the world stepped up to reduce their greenhouse gas emissions and pressured federal governments to do the same. Whether on the coast or far inland, municipalities rely on ocean ecosystems for seafood production, climate regulation, and the preservation of unique and beautiful animals and ecosystems.

**Municipalities are on the front lines of climate change and feel effects firsthand, from extreme heat to extreme precipitation.**

Reaching our ocean protection goal will help us win the fight against global warming. Municipalities are on the front lines of climate change and feel effects firsthand, from extreme heat to extreme precipitation. The oceans play a pivotal role counteracting climate change as the largest carbon sink, providing more than half our oxygen while storing fifty times more carbon than the atmosphere. Oceans also regulate weather, helping to balance the uneven distribution of solar radiation.

**Here's why we need you:** Your voice as a municipality can influence national governments and have a direct effect on the quality of life for your residents. It's as easy as having the council pass the attached resolution. By taking this simple step, you will be helping our policy team show government officials that Canadians support National Marine Protected Areas and encourage them to implement effective policies.

It would mean a great deal to us if you could sign on to help secure a future for our generation and the generations to come.

In solidarity with you and with our natural world,

Paul Gregory  
Senior Oceans Campaigner

*Nature Canada is one of the oldest national nature conservation charities in Canada. For 80 years, we've helped protect over 110 million acres of parks and wildlife areas in Canada and countless species. Today, Nature Canada represents a network of over 130,000 members and supporters, guided by more than 1,200 nature organizations.*

**A RESOLUTION IN SUPPORT OF MUNICIPALITY X RECOGNIZING AND CELEBRATING  
WORLD OCEANS DAY 2022 AND THE ADVANCEMENT OF OCEAN CONSERVATION IN  
CANADA**

WHEREAS, Wednesday, June 8, 2022, is the 30th annual World Ocean's Day. World Oceans Day is the United Nations day for celebrating the role of the ocean in everyday life and inspiring action to protect it.

WHEREAS, Countries around the world, including Canada as a prominent leader, have committed to protecting 30% of their ocean territory by 2030 in order to reverse nature loss in the ocean and safeguard at-risk marine life.

WHEREAS, The ocean is home to hundreds of species at risk, vulnerable ecosystems, and is a crucial carbon sink shielding us from the worst of climate change.

WHEREAS, The ocean produces over half of the world's oxygen and absorbs 50 times more carbon dioxide than our atmosphere. Therefore protecting the ocean is in the interest of all life on Earth, and communities both coastal and inland, as it is essential to our shared future.

WHEREAS, It is the jurisdiction of the Government of Canada, under various pieces of legislation and regulation, to establish marine protected areas in consultation with Indigenous Peoples. Many Indigenous nations and communities are leading in the conservation of the ocean, and have been stewards of the ocean since time immemorial.

WHEREAS, It is important for municipal leaders to demonstrate support for actions to safeguard the ocean, as they have for action on climate change and other environmental matters of national importance.

WHEREAS, In celebrating the ocean, and protecting its habitats and ecosystems, we can together raise the profile of ocean conservation's critical role in improving planetary health and slowing the crisis of species collapse and ecosystem decline.

**Therefore be it resolved** that the MUNICIPALITY OF X recognizes the 30th anniversary of World Oceans Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.





Adam Grose, Chair  
Southern Alberta Recreation Association  
c/o Town of Pincher Creek Recreation Office  
Box 159 Pincher Creek AB. T0K 1W0  
(403) 627-4322  
recmanager@pinchercreek.ca

## PRESS RELEASE

Re: 2022 Southern Alberta Regional Events

April 19, 2022

On behalf of the Southern Alberta Recreation Association (SARA), we are pleased to announce that communities across Southern Alberta will be hosting Regional Events this summer!

The 51<sup>st</sup> Annual Southern Alberta Summer Games were scheduled to take place in the Town of Raymond from July 6-9, however with support from the Town of Raymond and the Southern Alberta Recreation Association, the Hosting Committee determined it was best to postpone these Games until a later date.

“We are disappointed that we won’t be able to host a full Games this year but are excited we are still hosting some events,” says Hugh Simpson, Community Services Director for the Town of Raymond. “We appreciate the support from SARA and the other regional partners and look forward to hosting a full SASG in the near future.”

“We thank Raymond for stepping up and trying to host this year,” says Adam Grose, Chair of the Southern Alberta Recreation Association. “We appreciate all the time and planning that went into the 2022 and fully support their decision to postpone a full SASG until a later date with the ongoing pandemic.”

The 2022 Summer season will not be left without Regional Events though, as each of the thirteen (13) regions across Southern Alberta are hosting events! Activities include sporting, demonstration, and cultural events, such as Pickleball, Disc Golf, Swimming, Photography and so much more. A list of these events can be found on our website and calendar at <https://www.southernalbertasummergames.ca/>.

If there are any regions that do not have events planned for this summer or any local organizations that would like to get involved in the 2022 Regional Events, please contact your regional SARA representative for how to get involved. Events can be incorporated into an already existing competition or event.

“The SARA Board and all of our regional partners are eager to welcome athletes back to our communities by hosting various Regional Events this summer,” says Grose.

SARA’s mission is to *“promote the benefits of sport & recreation and facilitates related initiatives in Southern Alberta to help develop healthy and active individuals and communities”*. We are excited to keep Regional Events going in 2022 and look forward to bringing back a full Southern Alberta Summer Games event in 2023.

Due to the pandemic and ongoing restrictions to reduce the spread of Covid-19 the games have not ran since the 50<sup>th</sup> Anniversary in Pincher Creek in 2019 which had more than 2500 attendees.

##

**About SARA:**

SARA is a non-profit organization formed in the late 1960s and incorporated in 1973, making it the longest, consecutively-running, multi-sport event in Western Canada. Our largest initiative is the Southern Alberta Summer Games (SASG), which is hosted annually in a select community in Southern Alberta, although restrictions halted the 2020 and 2021 games. The Southern Alberta Summer Games to provide a vehicle by which all communities have the opportunity to become involved in a meaningful sports program, which, through mass participation is dedicated to the development of the individual and encourages sportsmanlike conduct.

**For interviews, please contact:**

Adam Grose, Chair  
Southern Alberta Recreation Association  
403-627-4322  
recmanager@pinchercreek.ca

Karen Wilde, Facility and Event Coordinator  
Town of Raymond  
403-752-3322  
karenwilde@raymond.ca